



SONOMA VALLEY HEALTH CARE DISTRICT
AUDIT COMMITTEE
REGULAR MEETING AGENDA
Tuesday, October 23, 2012
4:30 p.m.

Location: Schantz Conference Room
Sonoma Valley Hospital – 347 Andrieux Street, Sonoma CA 95476

AGENDA ITEM	RECOMMENDATION	
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>		
1. CALL TO ORDER/ANNOUNCEMENTS	Hohorst	Inform/Action
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Committee consideration. At all times please use the microphone.</i>		
3. PRESENTATION OF 2011/2012 AUDITED FINANCIALS A. Financial Statements B. Communication of Internal Control Related Matters C. Communication to the Board of Directors D. 2012 Audit Presentation	Moss Adams	Inform
4. ADJOURN	Hohorst	

3.A.

FINANCIAL
STATEMENTS

DRAFT
10/18/12

DRAFT
SUBJECT TO CHANGE
For Internal Use Only

Report of Independent Auditors and
Consolidated Financial Statements with
Supplemental Information

Sonoma Valley Health Care District

June 30, 2012 and 2011

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**SONOMA VALLEY HEALTH CARE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended June 30, 2012, 2011, and 2010**

Introduction – This management's discussion and analysis of the financial performance of Sonoma Valley Health Care District (the "District") provides an overview of the District's financial activities for the years ended June 30, 2012 and 2011. It should be read in conjunction with the accompanying consolidated financial statements and footnotes of the District.

Financial highlights

- The District's net assets increased in 2012 by approximately \$1,408,000 or 19% and increased in 2011 by approximately \$1,217,000 or 19%.
- Cash, cash equivalents and total investments decreased in 2012 by approximately \$4,776,000 or 17% and increased in 2011 by approximately \$19,578,000 or 230%. This increase was due to the receipt of the Series B GO bond issuance.
- Net patient accounts receivable increased in 2012 by approximately \$1,221,000 or 26% and increased in 2011 by approximately \$460,000 or 11%.
- The District reported operating losses in both 2012 (\$4,673,000) and 2011 (\$3,021,000). The operating loss in 2012 increased by approximately \$1,651,000 or 55% more than the operating loss reported in 2011. The operating loss in 2011 increased by approximately \$361,000 or 14% more than the operating loss reported in 2010.
- Net non-operating revenues increased by approximately \$148,000 or 4 % in 2012 compared to 2011 and increased by approximately \$596,000 or 18% in 2011 compared to 2010.

Using this annual report – The District's consolidated financial statements consist of three statements—a balance sheet, a statement of operations and changes in net assets, and a statement of cash flows. These statements provide information about the activities of the District, including resources held by the District but restricted for specific purposes by creditors, contributors, grantors or enabling legislation. The District is accounted for as a business-type activity and presents its consolidated financial statements using the economic resources measurement focus and the accrual basis of accounting.

The balance sheet and statement of operations and changes in net assets – The balance sheet and the statement of operations and changes in net assets report information about the District's resources and its activities. One of the most important questions asked about the District's finances is: "Is the District as a whole, better or worse off as a result of the year's activities?" The balance sheet and the statement of revenues, expenses, and changes in net assets report information about the District's resources and its activities in a way that helps answer this question. These statements include all restricted and unrestricted assets and all liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net assets and changes in them. You can think of the District's net assets – the difference between assets and liabilities – as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non financial factors, such as: changes in the District's patient base and measures of the quality of service it provides to the community, as well as local economic factors to assess the overall health of the District.

The statement of cash flows – The final required statement is the statement of cash flows. The statement reports cash receipts, cash payments and net changes in cash and cash equivalents resulting from four defined types of activities. It provides answers to such questions as where did cash come from, what was cash used for, and what was the change in cash and cash equivalents during the reporting period.

The District's net assets – The District's net assets are the difference between its assets and liabilities reported in the balance sheet. The District's net assets increased by \$1,408,000 or 19% in 2012 over 2011 and increased by \$1,217,000 or 19% in 2011 over 2010, as shown in Table 1.

The increases in net assets in 2012 are largely the result of the Capital Campaign in that the District is working with the Sonoma Valley Hospital Foundation to raise funds for the building expansion.

In 2012, non-current investments decreased by \$3,120,000 or 12% as compared to 2011. The reason for the decrease is the use of the General Obligation Bonds for renovating and retrofitting the District's existing hospital facility and to purchase equipment outlined in Note 11 to the financial statements.

**SONOMA VALLEY HEALTH CARE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended June 30, 2012, 2011, and 2010**

In 2012, net patient accounts receivable increased by \$1,221,000 or 26% compared to 2011. The reason for the increase was a slowdown in insurance payments on older patient accounts. Other receivables increased \$917,000 or 17% from 2011, which is due in part to General Obligation Bonds receivable. Estimated third-party payor settlements increased \$774,000 or 96%, which is due to a Medicare SNF settlement.

Table 1: Assets, Liabilities, and Net Assets

	2012	2011	2010
ASSETS			
Current assets			
Cash and cash equivalents	\$ 926,083	\$ 1,034,649	\$ 1,643,393
Short-term investments	460,008	2,008,280	-
Patient accounts receivable, net of allowances for doubtful accounts of \$1,899,621 and \$1,687,892 in 2012 and 2011, respectively	5,927,300	4,706,558	4,246,278
Estimated third-party payor settlements	1,578,006	804,181	1,488,050
Other receivables	6,346,479	5,429,602	5,078,195
Supplies	872,171	881,875	686,189
Prepaid expenses	569,843	1,199,012	955,340
Total current assets	<u>16,679,890</u>	<u>16,064,157</u>	<u>14,097,445</u>
Noncurrent investments			
Board-designated funds	185,910	253,214	251,557
Restricted for capital acquisitions	20,978,806	23,660,829	4,960,088
Funds held by trustee	276,368	892,813	290,696
Principal of permanent endowments	36,839	36,060	36,131
Other long-term investments	449,562	204,075	1,330,291
	<u>21,927,485</u>	<u>25,046,991</u>	<u>6,868,763</u>
Capital assets, net of accumulated depreciation	25,216,306	17,616,232	10,875,405
Other assets	241,990	261,916	823,825
Total assets	<u>\$ 64,065,671</u>	<u>\$ 58,989,296</u>	<u>\$ 32,665,438</u>
LIABILITIES AND NET ASSETS			
Current liabilities			
Accounts payable and accrued expenses	\$ 7,331,294	\$ 3,221,241	\$ 4,099,273
Accrued payroll and related liabilities	3,123,748	3,020,680	3,207,727
Deferred tax revenues	4,769,308	4,783,007	4,913,860
Current portion of capital lease obligations	832,323	701,696	649,228
Current portion of notes payable	738,924	592,489	-
Total current liabilities	<u>16,795,597</u>	<u>12,319,113</u>	<u>12,870,088</u>
Bonds payable	35,292,111	35,276,998	12,261,887
Capital lease obligations, net of current portion	2,419,748	2,947,991	1,189,322
Notes payable, net of current portion	588,888	884,038	-
Total liabilities	<u>55,096,344</u>	<u>51,428,140</u>	<u>26,321,297</u>
Net assets			
Invested in capital assets, net of related debt	9,787,516	5,966,547	1,646,556
Restricted:			
For debt service	276,368	892,813	290,696
Expendable for capital assets	2,043,087	348,873	497,688
Nonexpendable permanent endowments	36,839	36,060	30,373
Unrestricted (deficit)	<u>(3,174,483)</u>	<u>316,863</u>	<u>3,878,828</u>
Total net assets	<u>8,969,327</u>	<u>7,561,156</u>	<u>6,344,141</u>
Total liabilities and net assets	<u>\$ 64,065,671</u>	<u>\$ 58,989,296</u>	<u>\$ 32,665,438</u>

**SONOMA VALLEY HEALTH CARE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended June 30, 2012, 2011, and 2010**

In 2011, net patient accounts receivable increased by \$460,000 or 11% compared to 2010. The reason for the increase was the implementation of a new billing system resulting in a more streamlined billing process. Other receivables increased \$351,000 or 7% from 2010, which is due in part to the receivable from the Beta Healthcare Group.

Operating results and changes in the District's net assets – In 2012 and 2011, the District's operating loss increased by \$1,651,000 or 55% and \$361,000 or 14% from 2011 and 2010, as shown on Table 2 below:

Table 2: Operating results and changes in net assets

	2012	2011	2010
Operating revenues			
Net patient service revenue, net of provision for bad debts of \$3,567,000 and \$3,515,000 in 2012 and 2011, respectively	\$ 44,906,433	\$ 43,416,941	\$ 37,489,746
Capitation revenue	2,223,114	2,347,347	2,573,773
Other revenue	48,820	41,469	207,907
Total operating revenues	47,178,367	45,805,757	40,271,426
Operating expenses			
Salaries and wages	24,601,200	24,436,306	22,840,610
Purchased services	6,363,019	5,123,091	3,797,721
Supplies	6,277,110	6,372,996	5,132,163
Employee benefits	5,393,819	4,713,779	4,317,062
Medical fees	4,127,471	3,951,616	3,036,570
Other	2,042,418	1,341,855	1,119,738
Depreciation	1,970,238	1,833,672	1,641,257
Utilities	845,029	822,797	779,375
Insurance	230,967	231,144	267,412
Total operating expenses	51,851,271	48,827,256	42,931,908
Operating loss	(4,672,904)	(3,021,499)	(2,660,482)
Non operating revenues and (expenses)			
Property tax revenues	4,757,571	4,794,000	3,685,017
Investment income (loss)	32,190	29,154	(1,745)
Non capital grants and gifts	576,711	7,711	47,010
Interest expense	(736,084)	(605,587)	(397,365)
Contribution to Prima Medical Foundation	(782,817)	(365,100)	-
Other	190,417	29,463	(38,967)
Total non operating revenues and (expenses)	4,037,988	3,889,641	3,293,950
(Deficit) excess of revenues over expenses before capital grants and contributions	(634,916)	868,142	633,468
Capital grants and contributions	2,043,087	348,873	208,222
Transfers to Community Foundation Sonoma County	-	-	-
Increase in net assets	1,408,171	1,217,015	841,690
Total net assets, beginning of year	7,561,156	6,344,141	5,502,451
Total net assets, end of year	\$ 8,969,327	\$ 7,561,156	\$ 6,344,141

Operating losses – The first component of the overall change in the District's net assets is its operating income or loss—generally, the difference between net patient service and other operating revenues and the expenses incurred to perform those services. In each of the past three years, the District has reported an operating loss. This is consistent with the District's recent operating history as the District was formed and is operated primarily to serve residents of Sonoma Valley, regardless of their ability to pay. The District levies property taxes to provide sufficient resources to enable the facility to serve lower income and other residents. The increase in the operating loss for 2012 was due to the completion of several deferred maintenance projects that were completed during the fiscal year. One of these projects temporarily removed approximately one half of the skilled nursing beds from operations.

**SONOMA VALLEY HEALTH CARE DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
As of and for the Years Ended June 30, 2012, 2011, and 2010**

The operating loss for 2012 increased by \$1,651,000 or 55% as compared to 2011 and increased by \$361,000 or 14% as compared to 2010. The major components of those changes in operating loss are:

- Total operating revenues increased by \$1,373,000 or 3% in 2012. This is primarily due to a Medicare settlement for \$1,032,000.

The increase in operating revenues in 2011 was primarily due to a 8% increase in outpatient volume over 2010 levels, which resulted in an increase in net patient service revenues of approximately \$2,500,000. Additionally, Skilled Nursing volume continued to grow, experiencing an 11% SNF days increase in 2011, or \$1,175,000.

- Salaries, wages and benefits increased in 2012 by \$845,000 or 3% due to an across the board salary increase of 3% in January 2012 and adjusting employees salaries to market. Health insurance, a component of employee benefits, increased in 2012 as compared to 2011 due to a significant increase in health insurance costs. Salaries, wages and benefits increased in 2011 by \$1,992,000 or 7% due to an across the board salary increase of 3% in January 2011 and a slight increase in average headcount for 2011. Workers' compensation expense, a component of employee benefits, increased in 2011 as compared to 2010 due to increases in open claims and claim reserves required for payments made on outstanding claims.
- Medical fees increased in 2012 by \$176,000 or 4% compared to 2011 and increased by \$915,000 or 30% in 2011 compared to 2010. The increase in 2012 is due to the aforementioned contract to provide services to the State of California, higher fees to Emergency Department physicians and ongoing practice support and surgeons recruited by the hospital. In 2011, medical fees increased in part due to the successful recruitment of one general and one orthopedic surgeon who receive Practice support from the District. Increases to anesthesiologist contracts also contributed to the 2010 increase in medical fees.
- Purchased services increased in 2012 by \$1,240,000 or 24% compared to 2011 and increased in 2011 by \$1,325,000 or 35% compared to 2010. Increased use of outside consultants for \$172,000, increased repair and maintenance for \$120,000 and implementation of the Electronic Health Record for \$250,000 accounted for the increase in 2012. Increased use of outside agency services accounted for \$600,000 of the increase in 2011 and reduced use of outside agency services account for \$698,000 of the total purchased services decrease in 2010. Professional fees increased by \$778,000 over 2011 due to the hospital entering into a contract with an outside service provider to manage the Pharmacy and increased use of outside consultants for the capital campaign and the Medicare settlement.
- Depreciation expense increased in 2012 by \$137,000 or 7% as compared to 2011 and increased \$192,000 or 12% in 2011 as compared to 2010. During 2012 there were a lot of needed repairs done to the building.
- Other expenses increased in 2012 by \$701,000 or 52% as compared to 2011 and increased by \$222,000 or 20% in 2011 compared to 2010. The 2012 increase is primarily due to higher advertising expenses, PRIMA support and the Inter Governmental Transfer program.

The primary driver of the increase in the operating loss in 2011 was an increase in operating revenues of \$5,534,000 or 14% as compared to 2010. Total net patient service revenue increased by \$5,927,000 or 16% in 2011 as compared to 2010. This is primarily due to an 8% decrease in outpatient volume over 2010 levels, which resulted in a reduction in net patient service revenue of approximately \$2,500,000. Additionally, Skilled Nursing volume continued to grow, experiencing an 11% volume increase in 2011, or \$1,175,000. Operating expenses increased in 2011 as compared to 2010, increasing \$222,000 or 20%.

Non operating revenues and expenses - Nonoperating revenues and expenses consist of property taxes levied by the District, investment income, interest expense and noncapital grants and gifts. Parcel taxes remained relatively unchanged in 2012 as compared to 2011. Tax assessments for the general obligation bonds decreased by \$36,000 over 2012. Interest expense increased by \$130,000 or 22% in 2012 due to capital leases entered into for the acquisition of the Electronic Health Records. Investment income increased by \$3,000 in 2012 and increased by \$31,000 in 2011. Noncapital grants and gifts increased by \$569,000 in 2012 and decreased by \$39,000 in 2011. The 2012 increase is due to the receipt of governmental funds for the Electronic Health Records of \$427,000.

Capital grants and gifts - The District received gifts of \$2,043,000 from a foundation and various individuals to purchase capital assets in 2012 and \$349,000 in 2011, an increase of \$1,694,000 and an increase of \$141,000, from 2011 and 2010, respectively.

The District's cash flows - Changes in the District's cash flows are consistent with changes in operating losses and nonoperating revenues and expenses, as discussed earlier.

SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Capital assets – Capital asset acquisitions over \$500 are capitalized and recorded at cost. Donated property is recorded at its fair-market value on the date of donation. Equipment under capital lease is amortized on the straight-line basis over the shorter of the lease term or the estimated useful life of the equipment. Leasehold improvements are amortized using the straight-line method over the shorter of the lease term or the estimated useful life of the related assets. Depreciation is computed using the straight-line method over the estimated useful lives of the following asset groups:

Land improvements	10 – 20 years
Buildings and fixtures	20 – 40 years
Equipment	2 - 10 years
Software	5 - 7 years

The District evaluates prominent events or changes in circumstances affecting capital assets to determine whether impairment of a capital asset has occurred. Impairment losses on capital assets are measured using the method that best reflects the diminished service utility of the capital asset.

Costs of borrowing – Except for capital assets acquired through gifts, contributions or capital grants, interest cost on borrowed funds during the period of construction of capital assets is capitalized as a component of the cost of acquiring those assets.

Risk management – The District is exposed to various risks of loss from torts; theft of, damage to, and destruction of assets; business interruption; errors and omissions; employee injuries and illnesses; natural disasters; and employee health, dental, and accident benefits. Commercial insurance coverage is purchased for claims arising from such matters. Settled claims have not exceeded this commercial coverage in any of the three preceding years.

Self-insurance plans – The District maintains professional liability insurance on a claims-made basis, with liability limits of \$15,000,000 in aggregate, and which is subject to a \$5,000 deductible. Additionally, the District is self-insured for workers' compensation benefits. The District purchases a Workers' Compensation Excess Policy that insures claims with no limits in the amounts and a \$500,000 deductible. Actuarial estimates of uninsured losses for professional liability and workers' compensation have been accrued as liabilities in the accompanying consolidated financial statements.

Net assets – Net assets of the District are classified as invested in capital assets, net of related debt, restricted net assets, and unrestricted net assets.

Invested in capital assets, net of related debt – Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets – Restricted net assets consists of net assets with limits on their use that are externally imposed by creditors (such as through debt covenants), grantors, contributors or by laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets – Unrestricted net assets are remaining net assets that do not meet the definition of invested in capital assets, net of related debt or restricted.

Statements of revenues, expenses, and changes in net assets – For purposes of display, transactions deemed by management to be ongoing, major, or central to the provisions of health care services are reported as revenues and expenses. Peripheral or incidental transactions are reported as gains and losses. These peripheral activities include investment income, property tax revenue, gifts and contributions, grants and bequests, and change in net unrealized gains and losses on investments in marketable securities and are reported as non operating.

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Net patient service revenue and patient accounts receivable – Net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered, and adjusted in future periods as final settlements are determined. At June 30, 2012 and 2011, the District provided allowances for losses on amounts receivable directly from patients totaling \$1,899,621 and \$1,687,892, respectively. The distribution of gross patient accounts receivable by payor at June 30, 2012 and 2011 is as follows:

	2012	2011
Medicare	30%	34%
Medi-Cal	25%	21%
Blue Cross	2%	5%
Other third-party payors	32%	31%
Self-pay	11%	9%
	100%	100%

Uncollectible accounts – The District provides care to patients without requiring collateral or other security. Patient charges not covered by a third-party payor are billed directly to the patient if it is determined that the patient has the ability to pay. A provision for uncollectible accounts is recognized based on management’s estimate of amounts that ultimately may be uncollectible.

Capitation revenues – The District, in association with Meritage Medical Network (formerly Marin Independent Practice Association) (“Meritage”) has agreements with various health maintenance organizations (“HMOs”) to provide medical services to subscribing participants. Under two of these agreements, the District receives monthly capitation payments based on the number of each HMO’s participants, regardless of the services actually performed by the District. The District is not responsible for the cost of services provided to subscribing participants by other hospitals. The District reassesses the profitability of the agreements for exposure risks in the event future medical costs to provide medical services exceed the related future capitation payments.

Property tax revenues – Taxes for District operations and for debt service payments related to District General Obligation Bonds are levied annually on the taxable property within the District.

In March 2002, the District voters adopted a special tax on each taxable parcel of land within the District at an annual rate of up to \$130 per parcel for five years. In March 2007, the District voters extended the special tax at an annual rate of up to \$195 per parcel through June 30, 2012. The purpose of the special parcel tax is to ensure continued local access to emergency room and acute hospital care and other medical services for residents of the District and for visitors to the area.

The District received approximately 338% in 2012 and 394% in 2011 of its total increase in net assets from property taxes. These funds were designated as follows:

	2012	2011
Designated for Hospital operations	\$ 2,914,774	\$ 2,930,000
Levied for Hospital operations and debt service payments	\$ 1,842,797	\$ 1,864,000

The District recognizes property taxes receivable when the enforceable legal claim arises (January 1) and recognizes revenues over the period for which the taxes are levied (July 1 to June 30). Property taxes are considered delinquent on the day following each payment due date. Property tax revenues are nonexchange transactions that are reported as nonoperating revenues.

Charity care – The District provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the District does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue.

Grants and contributions – From time to time, the District receives grants as well as contributions from individuals and private organizations. Revenues from grants and contributions are recognized when all eligibility requirements, including time requirements are met. Grants and contributions may be restricted for either specific operating purposes or for capital purposes. Amounts that are unrestricted or that are restricted to a specific operating purpose are reported as nonoperating revenues.

SONOMA VALLEY HEALTH CARE DISTRICT NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Compensated absences – District policies permit most employees to accumulate paid time-off benefits that may be realized as paid time-off or as a cash payment upon termination. Expense and the related liability are recognized as paid time-off benefits when earned. Compensated absence liabilities are computed using the regular pay and termination pay rates in effect at the balance sheet date plus an additional amount for compensation-related payments such as social security and Medicare taxes computed using rates in effect at the date of computation.

Income taxes – The District operates under the purview of the Internal Revenue Code, Section 115, and corresponding California Revenue and Taxation Code provisions. As such, it is not subject to state or federal taxes on income. However, income from the unrelated business activities of the District and the Auxiliary may be subject to income taxes.

Reclassifications – Certain amounts in the 2011 consolidated financial statements have been reclassified to conform to the 2012 presentation. These reclassifications did not have a change on the previously reported increase in net assets.

New accounting pronouncements – The GASB issued GASB Statement No. 61, The Financial Reporting Entity: Omnibus (“GASB No. 61”), which is effective for financial statements for periods beginning after June 15, 2012. GASB No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity and amends the criteria for reporting component units as if they were part of the primary government (that is, blending) in certain circumstances. It also clarifies the reporting of equity interests in legally separate organizations. It requires a primary government to report its equity interest in a component unit as an asset. The District is currently evaluating the impact of the adoption of GASB No. 61 for the fiscal year ending June 30, 2013.

In June 2011, the GASB issued GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position (“GASB 63”), which is effective for financial statements for periods beginning after December 31, 2011. The objective of GASB 63 is to clarify where deferred outflows and deferred inflows of resources should be reported in the Statement of Net Assets and the Balance Sheet. It will provide users with information about how past transactions that are not assets or liabilities will continue to impact a government’s financial statements in the future periods. Under these new standards, financial statements will include deferred outflows of resources and deferred inflows of resources (“deferrals”), in addition to assets and liabilities, and will report net position instead of net assets. The District is reviewing the impact of the adoption of GASB 63 for the fiscal year ending June 30, 2013.

In April 2012, the GASB issued GASB Statement No. 65, Items Previously Reported as Assets and Liabilities (“GASB 65”), which is effective for financial statements for periods beginning after December 31, 2012. GASB 65 reclassifies certain items currently being reported as assets and liabilities as deferred outflows of resources and deferred inflows of resources. In addition, this Statement recognizes certain items currently being reported as assets and liabilities as outflows of resources and inflows of resources. The District is reviewing the impact of the adoption of GASB 65 for the fiscal year ending June 30, 2014.

NOTE 2 – NET PATIENT SERVICE REVENUES

The District has agreements with third-party payors that provide for payments to the District at amounts different from its established rates. Medicare and Medi-Cal settlements are estimated and recorded in the consolidated financial statements in the year services are provided. Laws and regulations governing the Medicare and Medi-Cal programs are complex and subject to interpretation. The District believes that it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoing. While no such regulatory inquiries have been made, compliance with such laws and regulations can be subject to future government review and interpretation as well as significant regulatory action including fines, penalties, and exclusion from the Medicare and Medi-Cal programs. Changes in Medicare, Medi-Cal or other programs or the reduction of program funding could have an adverse impact on future net patient service revenues. A summary of the payment arrangements with major third-party payors is as follows:

Medicare – Payments for most services rendered to Medicare program beneficiaries are based on prospectively determined rates. Inpatient acute rates vary according to a patient diagnostic classification system and skilled nursing care and outpatient services are paid at rates based upon resource utilization or specific procedures performed. Medicare settlements are estimated and recorded in the consolidated financial statements in the year in which they occur. The estimated settlements recorded at June 30, 2012, could differ from the actual settlements based on the results of cost report audits. At June 30, 2012, cost reports through June 30, 2008, have been final settled.

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

Medi-Cal – Payments for inpatient services rendered to Medi-Cal patients are based on allowable costs while outpatient payment is based on pre-determined charge screens. The District is paid for Medi-Cal services at tentative rates with final settlements determined after submission of annual cost reports by the District and audits thereof by Medi-Cal representatives. The District’s Medi-Cal cost reports have been audited or otherwise settled through June 30, 2010.

Others – Payments for services rendered to other than Medicare and Medi-Cal patients are based on established rates or agreements with certain commercial insurance companies, health maintenance organizations, Napa State, and preferred provider organizations which provide for various discounts from established rates.

Net patient service revenues for the years ended June 30, 2012 and 2011 are as follows:

	2012	2011
Patient service revenues at established charge rates		
Services provided to Medicare patients	\$ 86,636,216	\$ 82,893,397
Services provided to Medi-Cal patients	23,990,502	18,432,234
Services provided to other patients	66,897,311	58,480,578
Gross patient service revenues	177,524,029	159,806,209
Less contractual adjustments and provision for uncollectible accounts	(132,617,596)	(116,389,268)
Net patient service revenues	\$ 44,906,433	\$ 43,416,941

NOTE 3 – CASH DEPOSITS

At June 30, 2012 and 2011, District cash deposits had carrying amounts of \$926,083 and \$1,034,649, respectively, and bank balances of \$2,120,931 and \$1,882,385, respectively. Of the bank balances at June 30, 2012 and 2011, \$2,120,931 and \$1,882,385, respectively, were covered by federal depository insurance.

NOTE 4 – BOARD - DESIGNATED, RESTRICTED FUNDS, AND OTHER LONG-TERM INVESTMENTS

District investment balances and average maturities were as follows at June 30, 2012 and 2011, respectively:

Investment Type	Fair-Value	2012	
		Investment Maturities (in years)	
		Less than 1	1 to 5
Short-term money market mutual funds	\$ 276,368	\$ 276,368	\$ -
Interest in irrevocable trust held in LAIF	36,839	-	36,839
LAIF (State Pool Demand Deposits)	22,074,286	22,074,286	-
Total fair-value	\$ 22,387,493	\$ 22,350,654	\$ 36,839

SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Investment Type	2011		
	Fair-Value	Investment Maturities (in years)	
		Less than 1	1 to 5
Short-term money market mutual funds	\$ 892,813	\$ 892,813	\$ -
Interest in irrevocable trust held in LAIF	36,060	-	36,060
LAIF (State Pool Demand Deposits)	26,126,398	26,126,398	-
Total fair-value	\$ 27,055,271	\$ 27,019,211	\$ 36,060

Except for the investment of unexpended funds borrowed for construction, the District's investment policy limits the first \$5,000,000 of investments to the LAIF. Once investments exceed \$5,000,000, the policy (California Government Code) limits investments to bonds and other obligations of the U.S. Treasury, U.S. agencies or instrumentalities, or the state of California; bonds of any city, county, school district, or special road district of the state of California; bonds of banks for cooperatives, federal land banks, federal intermediate credit banks, federal home loan banks, Federal Home Loan Bank, Tennessee Valley Authority, and the National Mortgage Association or certificates of deposit.

The investment policy does not specifically address interest rate risk, credit risk, custodial credit risk, concentration of credit risk or foreign currency risk.

Interest rate risk – Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest. The money market mutual funds are presented as an investment with a maturity of less than one year because they are redeemable in full immediately.

Credit risk – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. At June 30, 2012 and 2011, the District's investments in money market mutual funds were rated AAA by Standard and Poor's and AAA by Moody's Investors Service and the District's investments in LAIF were not rated.

Custodial credit risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The District's investments in U.S. agency securities, LAIF, and money market mutual funds are held by the broker or by the bank's trust department in other than the District's name.

Concentration of credit risk – This risk relates to the risk of loss attributed to the magnitude of the District's investment in a single issuer. The District had the following investments in a single issuer in excess of 5% of total investments as of June 30, 2012 and 2011:

	2012		2011	
LAIF (State Pool Demand Deposits)	\$ 22,074,286	98.6%	\$ 26,126,398	96.6%

NOTE 5 – OTHER RECEIVABLES

Other receivables consist of the following as of June 30, 2012 and 2011:

	2012	2011
Property tax receivables		
Special parcel tax	\$ 3,029,119	\$ 3,050,373
Tax for general obligation bond debt service payments	2,668,528	1,937,216
	5,697,647	4,987,589
Other	648,832	442,013
Total other receivables	\$ 6,346,479	\$ 5,429,602

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

NOTE 6 – CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2012, is as follows:

	Balance June 30, 2011	Increases	Decreases, Transfers, and Retirements	Balance June 30, 2012
Nondepreciable capital assets				
Land	\$ 197,659	\$ -	\$ -	\$ 197,659
Construction work in progress	10,222,497	8,161,372	(797,148)	17,586,721
	10,420,156	8,161,372	(797,148)	17,784,380
Depreciable capital assets				
Land improvements	758,155	37,560	42,621	838,336
Buildings and improvements	21,969,061	506,243	254,011	22,729,315
Equipment	15,695,820	869,847	310,131	16,875,798
	38,423,036	1,413,650	606,763	40,443,449
Less accumulated depreciation	(31,226,960)	(1,970,238)	185,675	(33,011,523)
	7,196,076	(556,588)	792,438	7,431,926
	<u>\$ 17,616,232</u>	<u>\$ 7,604,784</u>	<u>\$ (4,710)</u>	<u>\$ 25,216,306</u>

Capital assets activity for the year ended June 30, 2011, is as follows:

	Balance June 30, 2010	Increases	Decreases, Transfers, and Retirements	Balance June 30, 2011
Nondepreciable capital assets				
Land	\$ 197,659	\$ -	\$ -	\$ 197,659
Construction work in progress	3,066,940	7,568,241	(412,684)	10,222,497
	3,264,599	7,568,241	(412,684)	10,420,156
Depreciable capital assets				
Land improvements	750,441	7,714	-	758,155
Buildings and improvements	21,713,084	69,717	186,260	21,969,061
Equipment	14,530,166	928,827	236,827	15,695,820
	36,993,691	1,006,258	423,087	38,423,036
Less accumulated depreciation	(29,382,885)	(1,833,672)	(10,403)	(31,226,960)
	7,610,806	(827,414)	412,684	7,196,076
	<u>\$ 10,875,405</u>	<u>\$ 6,740,827</u>	<u>\$ -</u>	<u>\$ 17,616,232</u>

NOTE 7 – EMPLOYEE BENEFIT PLANS

Defined contribution plan – The District contributes to a defined contribution pension plan (the “Plan”) covering substantially all employees. Pension expense is recorded for the amount of the District’s required contributions, determined in accordance with the terms of the Plan. The Plan is administered by the District’s Board of Directors. The Plan provides retirement benefits to plan members and death benefits to beneficiaries of plan members. Benefit provisions are contained in the plan document and are established and can be amended by action of the District’s governing body. Contribution rates for plan members and the District, expressed as a percentage of covered payroll, are 12% and 3.5% for 2012 and 2011, respectively.

Deferred compensation plan – The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The deferred compensation plan is available to all employees and permits them to defer a portion of their salary. An employer match is also provided and is vested at the rate of 16.7% per year.

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

The District's contributions to the defined contribution plan and deferred compensation plan totaled \$503,685 and \$377,933 during 2012 and 2011, respectively.

NOTE 8 - MEDICAL MALPRACTICE COVERAGE AND CLAIMS

The District has joined together with other providers of health care services to form Beta Healthcare Group ("Beta"), a public entity risk pool (the "Pool") currently operating as a common risk management and insurance program for its members. The District purchases medical malpractice insurance from the Pool under a claims-made policy. The District pays an annual premium to the Pool for its torts insurance coverage. The District purchases excess liability insurance through a commercial insurer for amounts in excess of the coverage provided under Beta. The Pool's governing agreements specifies that the Pool will be self-sustaining through member premiums and will reinsure through commercial carriers for claims in excess of stop-loss amounts. Accounting principles generally accepted in the United States of America require a health care provider to accrue the expense of its share of malpractice claim costs, if any, for any reported and unreported incidents of potential improper professional service occurring during the year by estimating the probable ultimate costs of the incidents. Based upon the District's claims experiences, an estimated accrual of \$0 and \$21,000, as of June 30, 2012 and 2011, respectively, for malpractice costs was recorded and is included in accounts payable and accrued expenses in the consolidated balance sheets.

NOTE 9 - WORKERS' COMPENSATION CLAIMS

The District is self-insured for workers' compensation claims of its employees up to \$750,000, with commercial stop-loss insurance coverage purchased for claims in excess of these amounts through December 31, 2008. Beginning January 1, 2009, the District is at risk for all costs of its workers' compensation claims. A provision is accrued for self-insured workers' compensation claims, including both claims reported and claims incurred but not yet reported of \$506,000 and \$592,000 as of June 30, 2012 and 2011, respectively, and are included in accounts payable and accrued expenses in the consolidated balance sheets. The District utilizes an actuary to estimate the ultimate costs to settle such claims. Estimated future payments related to workers' compensation claims have been discounted at a rate of 1% at June 30, 2012 and 2011. It is reasonably possible that the District's estimate will change by a material amount in the near term.

NOTE 10 - LONG-TERM DEBT

The following is a summary of the District's long-term debt transactions for the years ended June 30, 2012 and 2011:

	Balance June 30, 2011	Additions	Decreases/ Amortization	Balance June 30, 2012
General obligation bonds payable				
Principal	\$ 35,000,000	\$ -	\$ -	\$ 35,000,000
Original issue premium	405,521	-	(31,654)	373,867
Deferred loss on early retirement of revenue bonds	(128,523)	-	46,767	(81,756)
	35,276,998	-	15,113	35,292,111
Note payable	1,476,527	443,388	(592,103)	1,327,812
Total long-term debt	<u>\$ 36,753,525</u>	<u>\$ 443,388</u>	<u>\$ (576,990)</u>	<u>\$ 36,619,923</u>

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

	Balance June 30, 2010	Additions	Decreases/ Amortization	Balance June 30, 2011
General obligation bonds payable				
Principal	\$ 12,000,000	\$ 23,000,000	\$ -	\$ 35,000,000
Original issue premium	437,177	-	(31,656)	405,521
Deferred loss on early retirement of revenue bonds	(175,290)	-	46,767	(128,523)
	12,261,887	23,000,000	15,111	35,276,998
Note payable	-	2,000,000	(523,473)	1,476,527
Total long-term debt	<u>\$ 12,261,887</u>	<u>\$ 25,000,000</u>	<u>\$ (508,362)</u>	<u>\$ 36,753,525</u>

General obligation bonds payable – On November 4, 2008, the District electorate approved the authorization to issue a total of \$35 million in general obligation bonds. On April 1, 2009, the District issued \$12,000,000 principal amount of general obligation bonds (Sonoma Valley Health Care District General Obligation Bonds, Election of 2008, Series A 2009). Bond proceeds are to be used to pay for a portion of the costs of renovating and retrofitting the District’s existing hospital facility, to purchase equipment, to refund outstanding indebtedness, to pay costs of issuance and to pay bond interest due August 1, 2009. \$4 million of the proceeds will be used to refund all of the then outstanding Revenue Bonds. \$8 million of the proceeds and the proceeds from all future bonds authorized by the election will be used to construct a new central utility plant, improve utility infrastructure, make all necessary seismic upgrades to existing facilities, and purchase additional medical equipment and install information systems wiring (the “Project”).

Interest on the Bonds is payable semi annually at rates ranging from 5.375% to 8.750% with principal payments due annually beginning August 1, 2013.

Bonds maturing on or before August 1, 2014, are not subject to redemption prior to their respective stated maturity dates. Bonds maturing on or after August 1, 2015, may be redeemed prior to maturity at the District’s option at redemption prices equal to the par amount of Bonds redeemed. The Bonds are general obligations of the District payable from ad valorem taxes. In the event the District fails to provide sufficient funds for payment of principal and interest when due, a commercial insurance company has guaranteed to pay that portion of principal and interest for which funds are not available.

In the first phase of the Project, extending through mid-2011, the District prepared a master plan, completed the detailed planning for the Project, acquired some equipment, installed the information systems wiring, and began construction.

In August 2010, the District issued \$23,000,000 of additional general obligation bonds (Sonoma Valley Health Care District General Obligation Bonds, Election of 2008, Series B 2010) in order to finance the second and final phase of the Project. During this phase, which the District expects to complete in fiscal year 2013, the District will complete all construction and improvement aspects of the Project and finish purchasing the equipment budgeted in the Project. Total project costs are estimated to be at least \$39 million and will be financed by bond proceeds, interest earned on temporarily invested bond proceeds and operations. Through June 30, 2012, the District has incurred \$12,179,716 in project costs and has made commitments for additional planning, construction and project management costs in the amount of \$39,737,358.

Line of credit – On December 31, 2011, the District entered into a line of credit agreement with a bank for \$1,000,000, with an interest rate of 4.25% and maturing on December 31, 2012. The District is required to comply with certain restrictive covenants, including maintaining working capital in excess of \$3,000,000, maintaining a current ratio of 1.20 to 1.00, and maintaining a minimum tangible net worth of not less than \$5,000,000. In March 2012, the District closed its account for the line of credit.

SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

Debt service requirements – Debt service requirements for long-term debt are as follows at June 30, 2012:

Year Ending June 30,	General Obligation Bonds		Note Payable	
	Principal	Interest	Principal	Interest
2013	-	1,714,230	738,924	44,225
2014	25,000	1,712,225	221,386	6,083
2015	95,000	1,704,423	39,184	3,574
2016	1,095,000	1,661,380	39,568	3,189
2017	1,200,000	1,608,202	39,973	2,784
2018 - 2022	7,665,000	6,919,851	248,777	8,152
2023 - 2027	10,350,000	4,411,198	-	-
2028 - 2032	14,570,000	1,149,639	-	-
	<u>\$ 35,000,000</u>	<u>\$ 20,881,148</u>	<u>\$ 1,327,812</u>	<u>\$ 68,007</u>

Interest costs – Interest costs incurred during the years ended June 30, 2012 and 2011, are summarized as follows:

	2012	2011
Interest cost		
Paid	\$ 1,714,230	\$ 1,459,262
Accrued	315,767	396,130
Total incurred	2,029,997	1,855,392
Amortization of deferred financing costs, original issue premium and deferred loss on early retirement of revenue bonds	31,655	33,966
Interest capitalized	(1,325,568)	(1,283,771)
Total interest expense	<u>\$ 736,084</u>	<u>\$ 605,587</u>

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

NOTE 11 – CAPITAL LEASE OBLIGATIONS

Capital lease obligations outstanding as of June 30, 2012, are as follows:

Description	Maturity	Interest Rates	Original Issue	June 30, 2012
Capital leases - equipment net of interest	October 2011 - July 2017	4.37% - 7.54%	\$ 6,070,902	\$ 3,252,071
Less current portion				(832,323)
				<u>\$ 2,419,748</u>

Description	June 30, 2011	Increases	Decreases	Outstanding June 30, 2012
Capital lease - equipment	\$ 3,649,687	\$ 333,640	\$ (731,256)	\$ 3,252,071

Description	June 30, 2010	Increases	Decreases	Outstanding June 30, 2011
Capital lease - equipment	\$ 1,838,550	\$ 2,549,949	\$ (738,812)	\$ 3,649,687

Debt service requirements for capital lease obligations are as follows:

Year Ending June 30.

2013	\$ 1,032,375
2014	953,812
2015	899,423
2016	646,970
2017	170,781
Thereafter	12,904
Less interest	<u>(464,194)</u>
	3,252,071
Less current portion	<u>(832,323)</u>
	<u>\$ 2,419,748</u>

NOTE 12 – TRANSACTIONS WITH SONOMA VALLEY HOSPITAL FOUNDATION

Sonoma Valley Hospital Foundation, Inc. (the "Foundation") is authorized by the District to solicit contributions on behalf of the Hospital. In the absence of donor restrictions, the Foundation has discretionary control over the amounts, timing, and use of their distributions. The District recorded contributions from the Foundation of \$2,139,201 in 2012 and \$240,883 in 2011. At June 30, 2012 and 2011, the Foundation's unaudited cash basis financial statements reported net assets of \$154,480 and \$226,778, respectively. The Foundation is not considered a component unit of the District because management believes the resources of the Foundation are not significant to the District.

**SONOMA VALLEY HEALTH CARE DISTRICT
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS**

NOTE 13 - RELATED PARTY TRANSACTIONS

During 2010, the District contributed \$100,000 to Meritage for the development of Prima Medical Foundation ("PMF"), a joint venture with Meritage, Marin Healthcare District ("MHD") and Marin Medical Practice Concepts, Inc. ("MMPC"). The PMF's purpose is establishing, operating, and maintaining multi-specialty medical clinics. The successful establishment and operation of PMF in Marin and Sonoma Counties is expected to be a cornerstone in the District's plans to ensure adequate health care services to the greater Sonoma Area. The District's contribution to PMF totaled \$782,817 and \$365,100 for the years ended June 30, 2012 and 2011, respectively.

NOTE 14 - COMMITMENTS AND CONTINGENCIES

Litigation - The District is a defendant in various legal proceedings arising out of the normal conduct of its business. In the opinion of management and its legal representatives, the District has valid and substantial defenses, and settlements or awards arising from legal proceedings, if any, will not exceed existing insurance coverage, nor will they have a material adverse effect on the financial position, results of operations, or liquidity of the District.

Operating leases - The District leases certain facilities and equipment under long-term, non cancelable operating lease agreements. Total rental expense for all operating leases amounted to \$789,547 and \$712,906 in 2012 and 2011, respectively, and is included in other expenses in the consolidated statements of revenues, expenses, and changes in net assets. The following is a schedule by year of future minimum lease payments under operating leases that have initial or remaining terms in excess of one year:

Year Ending June 30,

2013	\$	949,864
2014		917,485
2015		809,224
2016		311,364
2017		101,724
	\$	<u>3,089,661</u>

Regulatory environment - The health care industry is subject to numerous laws and regulations of federal, state, and local governments. These laws and regulations include, but are not necessarily limited to, matters such as licensure, accreditation, government health care program participation requirements, reimbursement for patient services, and Medicare and Medi-Cal fraud and abuse. Recently, government activity has increased with respect to investigations and allegations concerning possible violations of fraud and abuse statutes and regulations by health care providers. The District is subject to routine surveys and reviews by federal, state, and local regulatory authorities. The District has also received inquiries from health care regulatory authorities regarding its compliance with laws and regulations. Although the District's management is not aware of any violations of laws and regulations, it has received corrective action requests as a result of completed and on-going surveys from applicable regulatory authorities. Management continually works in a timely manner to implement operational changes and procedures to address all corrective action requests from regulatory authorities. Breaches of these laws and regulations and non-compliance with survey corrective action requests could result in expulsion from government health care programs together with the imposition of significant fines and penalties, as well as significant repayments for patient services previously billed. Compliance with such laws and regulations can be subject to future government review and interpretation, as well as regulatory actions unknown or unasserted at this time.

NOTE 15 - CHARITY CARE

During the years ended June 30, 2012 and 2011, the District provided \$413,329, and \$156,964, respectively, in free or discounted services for the poor and underserved. This includes services provided to persons who have health care needs and are uninsured, under-insured, and ineligible for a government program and is otherwise unable to pay for medically necessary care based on their individual financial situation. Costs are computed based on a relationship of costs to charges similar to a Medicare cost to charge ratio. During the year ended June 30, 2012, there were approximately 51 patient cases under this policy. During the year ended June 30, 2011, there were approximately 19 patient cases under this policy.

NOTE 16 - HEALTH CARE REFORM

In March 2010, President Obama signed the Health Care Reform Legislation into law. The new law may result in changes across the health care industry. The primary goal of this comprehensive legislation is to extend health care coverage to approximately 32 million uninsured legal U.S. residents through a combination of public program expansion and private sector health insurance reforms. To fund the expansion of insurance coverage, the legislation contains measures designated to promote quality and cost efficiency in health care delivery and to generate budgetary savings in the Medicare and Medicaid programs. The District is unable to predict the full impact of the Health Care Reform Legislation at this time due to the law's complexity and current lack of implementing regulations and or interpretive guidance. However, the District expects that several provisions of the Health Care Reform Legislation will have a material effect on its business.

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SUPPLEMENTARY INFORMATION

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**SONOMA VALLEY HEALTH CARE DISTRICT
SUPPLEMENTARY INFORMATION RELATED TO COMMUNITY BENEFIT (UNAUDITED)**

UNCOMPENSATED CARE AND COMMUNITY BENEFIT

Uncompensated care – In September 2004, the District adopted a formal community benefits policy, developed under guidelines provided by the California Hospital Association, and began to identify those patients who are medically indigent. The District’s policy is to provide service to all who require it, regardless of their ability to pay. As such, it provides substantial amounts of uncompensated care. When this care is provided to patients who lack financial resources (and therefore are deemed medically indigent), it is classified as community benefits. When it is provided to patients who have the means to pay but decline to do so, it is classified as a provision for uncollectible accounts. Neither community benefits nor the provision for uncollectible accounts is reflected in net patient service revenues.

In addition, the District provides services to other medically indigent patients under certain government-reimbursed public aid programs. Such programs pay providers amounts that are less than established charges for the services provided to the recipients and frequently the payments are less than the cost of rendering the services. Finally, some undetermined portion of the provision for uncollectible accounts represents care to indigent patients who the District has been unable to identify.

Uncompensated charges relating to these services are as follows:

	2012	2011
Community benefits (charity care) allowances	\$ 480,900	\$ 360,000
State Medi-Cal and other public aid programs	17,716,700	14,317,000
Provision for uncollectible accounts	3,567,000	3,515,000
Total	\$ 21,764,600	\$ 18,192,000

The District’s estimated costs of providing uncompensated care and community benefits to the poor and the broader community for 2012 and 2011 are as follows:

	2012	2011
Uncompensated costs of community benefits and uncollectible accounts	\$ 1,188,300	\$ 1,192,000
Medi-Cal and other public aid programs	942,400	1,605,000
	2,130,700	2,797,000
Benefits for the broader community	7,375,100	4,171,000
Total estimated community benefit costs	\$ 9,505,800	\$ 6,968,000

Benefits for the broader community include the unpaid costs of providing service to the elderly, providing health screenings and other health-related services, training health professionals, educating the community with various seminars and classes, and the costs associated with providing free clinics and other community service programs.

Community benefit – The District also commits significant time and resources to endeavors and critical services that meet otherwise unfilled community needs. Many of these activities are sponsored with the knowledge that they will not be self-supporting or financially viable. Such programs include recruitment of physicians, health screening and assessments, prenatal education and care, community educational services, and various support groups.

**SONOMA VALLEY HEALTH CARE DISTRICT
SUPPLEMENTARY INFORMATION RELATED TO COMMUNITY BENEFIT (UNAUDITED)**

During 2012 and 2011, the District recorded the following amounts related to community support:

	<u>2012</u>	<u>2011</u>
Non capital gifts and grants included in non operating revenues	\$ 576,711	\$ 7,711
Capital grants and contributions from		
Sonoma Valley Hospital Foundation	1,501,000	243,142
Others	<u>542,087</u>	<u>105,731</u>
	2,043,087	348,873
 Total community support	<u>2,619,798</u>	<u>356,584</u>
 Fundraising expenses included in operating expenses	<u>\$ 224,138</u>	<u>\$ 9,381</u>

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3.B.

COMMUNICATION OF INTERNAL CONTROL RELATED MATTERS

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10/18/12

Communication of Internal Control Related Matters
Sonoma Valley Health Care District

June 30, 2012

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COMMUNICATION OF INTERNAL CONTROL RELATED MATTERS

To the Management and Board of Directors of
Sonoma Valley Health Care District

In planning and performing our audit of the consolidated financial statements of Sonoma Valley Health Care District (the "District") as of and for the year ended June 30, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting ("internal control") as a basis for designing our auditing procedures for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

However, we identified certain deficiencies in internal control that we consider to be significant deficiencies. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the District's internal control to be a significant deficiency:

Accounts Payable

Observation: During our audit, we noted that there is a lack of segregation of duties between the person that approves of the new vendors and the person who performs the check run. Specifically, the same person can perform both functions. There are significant compensating controls, including several reviews of checks before they are disbursed. The risk is that someone could set up a new vendor, perhaps one with a name that sounded much like an existing vendor but that was actually under their control, and then disburse checks to that new name.

Recommendation: We recommend that Management segregate the new vendor setup process from the processing of checks.

Management's response: Management agrees with this recommendation. On October 11, 2012, system access to set up new vendors was removed for the accounts payable staff.

Review of Significant Entries and Reconciliation of Accounts as Part of the Monthly Close Process

Observation: During our audit we found inconsistency in the availability of documentation of review of significant journal entries. This may or may not indicate a lack of actual review. The absence of documentation represents a potential for the posting of errant or unauthorized entries which have the potential to misstate the financial statements. This lack of review also applied to certain significant balance sheet accounts. For example, we found no evidence of review of the cash or payroll account reconciliations in several months.

Recommendation: We recommend that Management review its current policies and procedures to ensure appropriate review of significant accounts and the entries that are made to close those accounts each month. A best practice would be to have an overall monthly closing monitoring chart, when the preparer and reviewer of each significant balance sheet account would sign off and date the chart when they have reviewed each listed balance sheet account (and within those, significant closing entries). This is a good check for completeness of review if the initial list of balance sheet accounts is itself complete. In addition, it can be easily apparent to a high level reviewer, perhaps the CFO, that the monthly close has been properly reviewed by reviewing the sign off sheet.

Management's response: Management agrees with this recommendation. Management will implement the monthly close monitoring cart during the December monthly close. Management has also implemented the process that each journal entry will be reviewed and approved by the appropriate level of management prior to the monthly closing of the financial statements.

Review of Exposure Related to Capitation Agreements

Observation: During our review of capitation agreements, we noted the District does not have a process in place to review exposure risks related to Hospital charges that are paid on a capitated basis in the event that future medical costs exceed related future capitation payments.

Recommendation: We recommend that Management review its current policies and procedures to ensure ongoing review of exposures related to Hospital charges that are paid on a capitated basis.

Management's response: Management agrees with this recommendation. The District currently does not have a cost accounting system. The District had an employee who would prepare an annual analysis to determine if the District was at risk of loss on its capitated agreements. This analysis was performed during the current fiscal year. The reimbursement on the capitated agreement was running at 50% of billed charges. This employee retired at the end of the fiscal year. Management has recently contracted with an outside entity to implement a cost accounting system. This system will allow the District to perform this analysis on a regular basis. It is anticipated that the system will be operational by the end of the third quarter or March 2013.

Cash Receipts Processing

Observation: During our audit we noted that during the cash receipt process, the Accounts Receivable Account receives in the incoming mail, deposits the cash receipts, prepare and post the entries for the cash receipts.

Recommendation: We recommend that Management review its current policies and procedures related to the processing of cash receipts to ensure policies are in place for proper segregation of duties within the cash receipt process.

Management's response: Management agrees with this recommendation. Management has recently reorganized the patient billing department. In the reorganization, the department now directly reports to the District's Director of Finance. The cash receipts process was included in the process. A new coordinator position was established to have better control over cash collections, monitoring and patient statements. The District also recently implemented a lock box process with Union Bank. In this new process, most of the payments are not received by the billing department but are sent directly to the lock box and are deposited into the bank by bank personnel. This change will allow better segregation of duties and better overall cash controls.

Journal Entry Posting

Observation: During our audit we noted that there is a lack in segregation of duties between the employee that prepares the entries and posts the entries.

Recommendation: We recommend that Management review its current policies and procedures related to the journal entry posting to ensure policies are in place for proper segregation of duties within the journal entry posting process.

Management's response: Management agrees with this recommendation. Management has implemented a review process where every journal entry will be reviewed and approved by the appropriate level of management prior to the month end close. This process was outlined in management's response to the second internal control recommendation.

Sonoma Valley Health Care District's written responses to the significant deficiencies and other matters identified in our audit was not subjected to the auditing procedures applied in the audit of the consolidated financial statements and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of Management and the Board of Directors, others within the District, and is not intended to be and should not be used by anyone other than these specified parties.

San Francisco, California

3.C.

COMMUNICATION TO
THE BOARD OF
DIRECTORS

DRAFT
10/18/12

Communication with
Those Charged with Governance

Sonoma Valley Health Care District

June 30, 2012

DRAFT
SUBJECT TO CHANGE
For Internal Use Only

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

To the Board of Directors
Sonoma Valley Health Care District

We have audited the consolidated financial statements of Sonoma Valley Health Care District (the "District") as of and for the year ended June 30, 2012, and have issued our report thereon dated _____. Professional standards require that we provide you with the following information related to our audit.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA

As stated in our engagement letter dated April 4, 2012, our responsibility, as described by professional standards, is to form and express an opinion about whether the consolidated financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the consolidated financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit in accordance with generally accepted auditing standards and to design the audit to obtain reasonable, rather than absolute, assurance about whether the consolidated financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we considered the District's internal control solely for the purposes of determining our audit procedures and not to provide assurance concerning such internal control.

We are also responsible for communicating significant matters related to the consolidated financial statement audit that, in our professional judgment, are relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding significant control deficiencies noted during our audit in a separate letter to you dated _____.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously communicated to you on July 16, 2012.

SIGNIFICANT AUDIT FINDINGS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the consolidated financial statements. No new accounting policies were adopted and there were no changes in the application of existing policies during 2012. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the consolidated financial statements in a different period than when the transaction occurred.

Significant Accounting Estimates

Accounting estimates are an integral part of the consolidated financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the consolidated financial statements were:

- Management's estimate of net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined. We evaluated the key factors and assumptions used to develop the estimated net realizable amounts and determined that it is reasonable in relation to the District's consolidated financial statements taken as a whole.
- Management's estimate of the provision for uncollectible accounts is recognized based on management's estimate of amounts that ultimately may be uncollectible. The District provides care to patients without requiring collateral or other security. Patient charges not covered by a third-party payor are billed directly to the patient if it is determined that the patient has the ability to pay. We evaluated the key factors and assumptions used to develop the provision for uncollectible accounts and determined that it is reasonable in relation to the District's consolidated financial statements taken as a whole.
- Actuarial estimates of uninsured losses for professional liability and workers' compensation have been accrued as liabilities in the accompanying consolidated financial statements. We evaluated the key factors and assumptions used to develop the actuarial estimates of uninsured losses for professional liabilities and workers' compensation and determined that it is reasonable in relation to the basic consolidated financial statements taken as a whole.

- Management's estimate of useful lives of capital assets is based on the intended use and is within accounting principles generally accepted in the United States of America. We found management's basis to be reasonable in relation to the District's consolidated financial statements taken as a whole.

Actual results could differ from these estimates. In accordance with accounting principles generally accepted in the United States of America, any change in these estimates is reflected in the District's consolidated financial statements in the year of change.

Financial Statement Disclosures

The disclosures in the consolidated financial statements are consistent, clear and understandable. Certain consolidated financial statement disclosures are particularly sensitive because of their significance to consolidated financial statement users. The most sensitive disclosures affecting the consolidated financial statements were the disclosures surrounding significant concentration of net patient accounts receivable, charity care, long-term debt, commitments, and contingencies.

Significant Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no uncorrected financial statement misstatements whose effects, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. There were no misstatements identified by us as a result of our audit procedures and corrected by management that were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the consolidated financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the attached management representation letter dated _____.

Management Consultation with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the District’s consolidated financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Independence

We are required to disclose to those charged with governance, in writing, all relationships between the auditors and the District that in the auditor’s professional judgment, may reasonably be thought to bear on our independence. We know of no such relationships and confirm that, in our professional judgment, we are independent of the District within the meaning of professional standards.

Other Significant Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Directors and management of Sonoma Valley Health Care District and is not intended to be and should not be used by anyone other than these specified parties.

San Francisco, CA

3.D.

2012

AUDIT

PRESENTATION



Sonoma Valley Health Care District Report of Independent Auditors

Chris Pritchard

Health Care Services National Practice Leader, Partner

Ben Mack

Health Care Services, Partner

Rianne Suico

Health Care Services, Senior Manager

(415) 956-1500

MOSS ADAMS LLP

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AUDIT OBJECTIVES

- Opinion on whether the consolidated financial statements of Sonoma Valley Health Care District are *reasonably* stated and free of material misstatement in accordance with generally accepted accounting principles
- Consideration of internal controls
- Audit required by regulators



REPORT OF INDEPENDENT AUDITORS

Unqualified Opinion

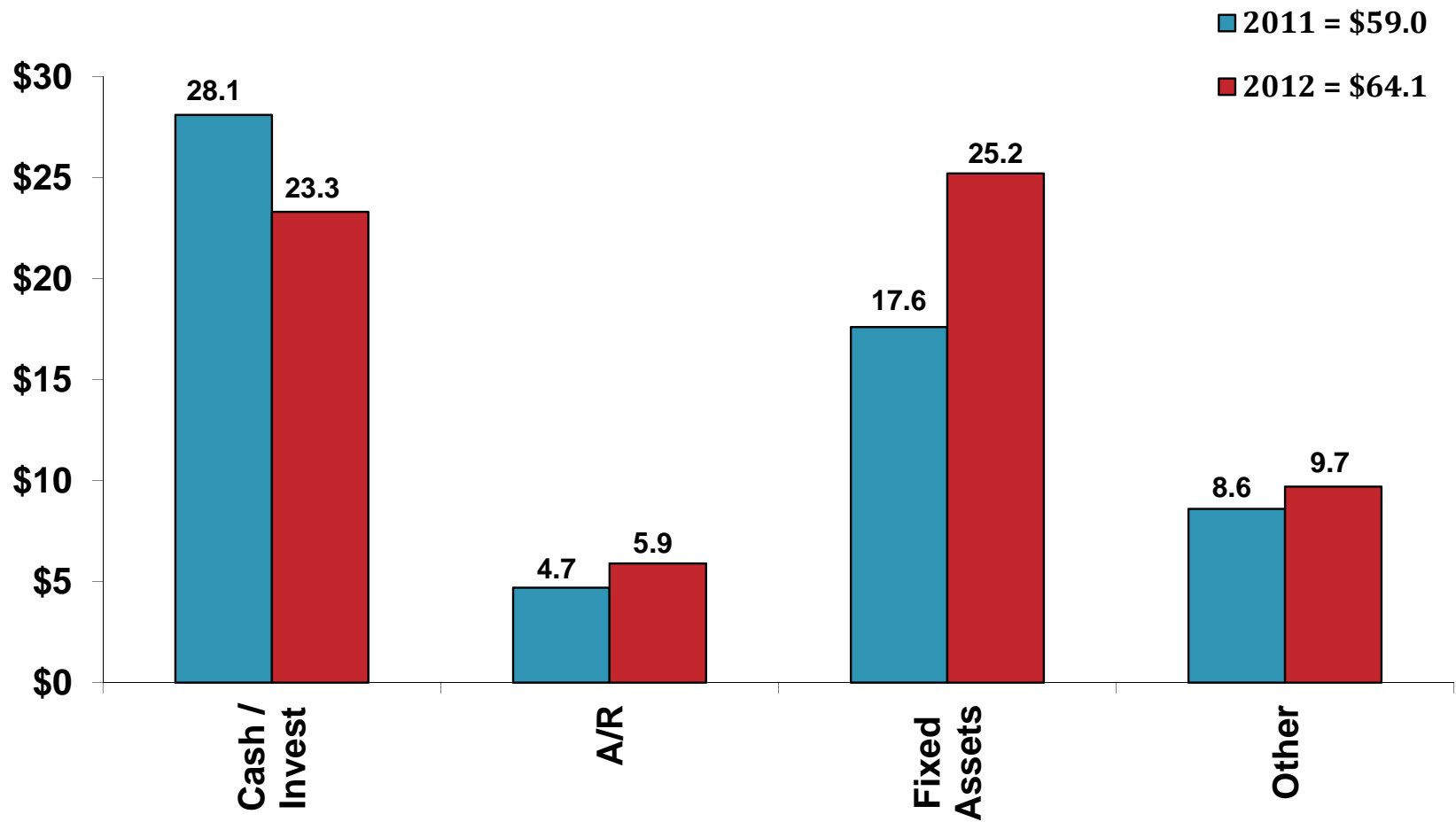
Consolidated financial statements are fairly presented in accordance with generally accepted accounting principles.



BALANCE SHEET

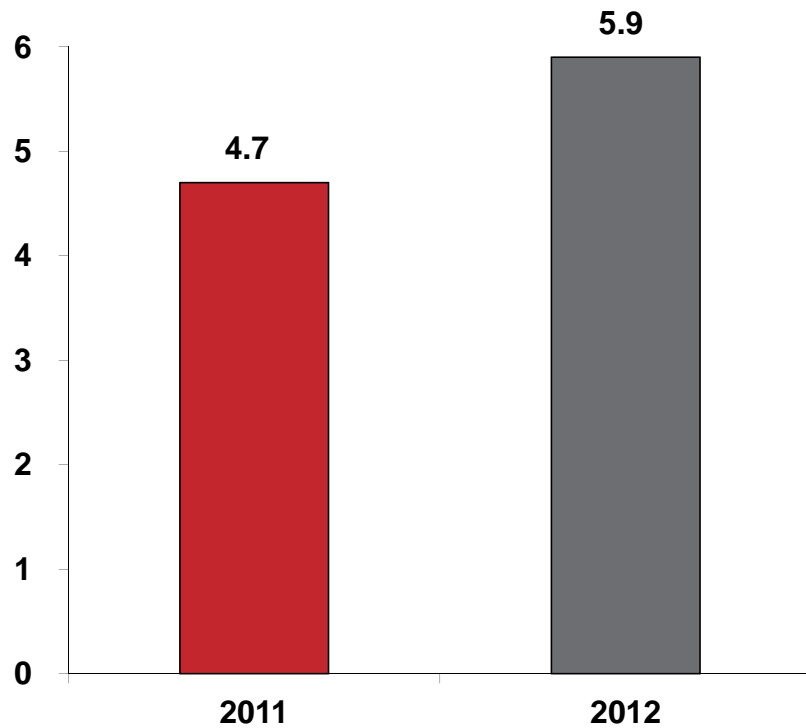
ASSET COMPOSITION

(IN MILLIONS)

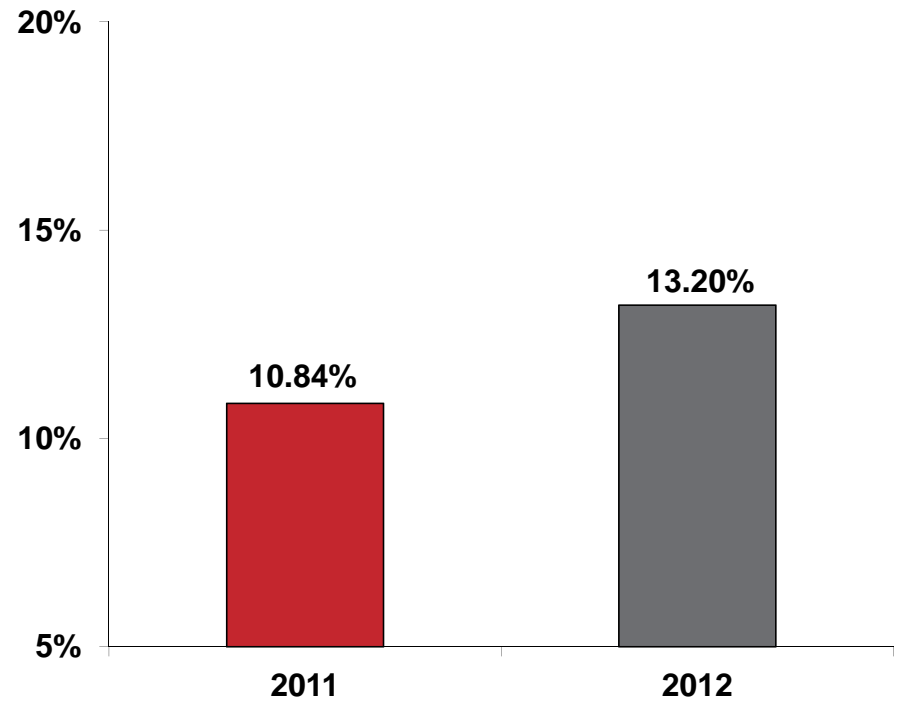


ACCOUNTS RECEIVABLE

Dollars (in Millions)



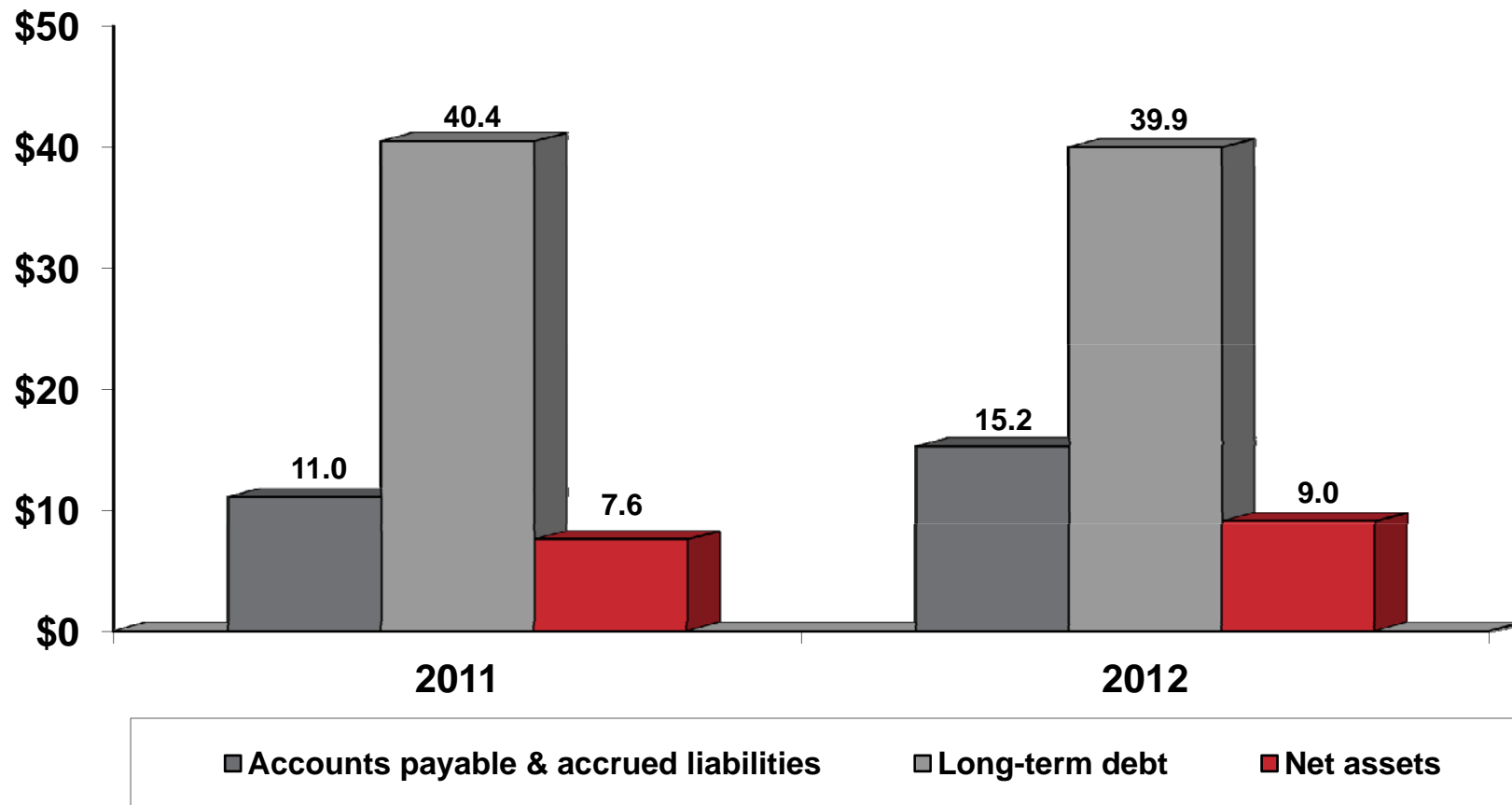
% of Net Patient Service Revenues



■ 2011 ■ 2012

LIABILITIES AND NET ASSETS

(IN MILLIONS)





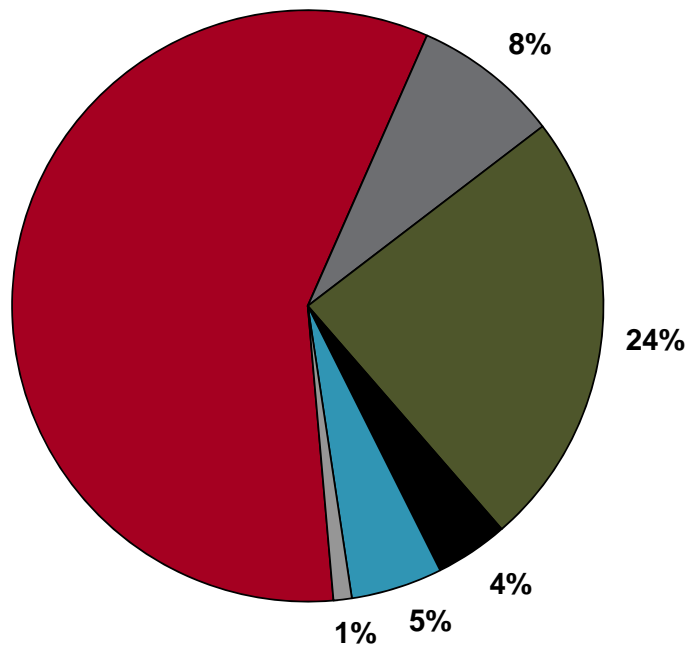
OPERATIONS

INCOME STATEMENTS

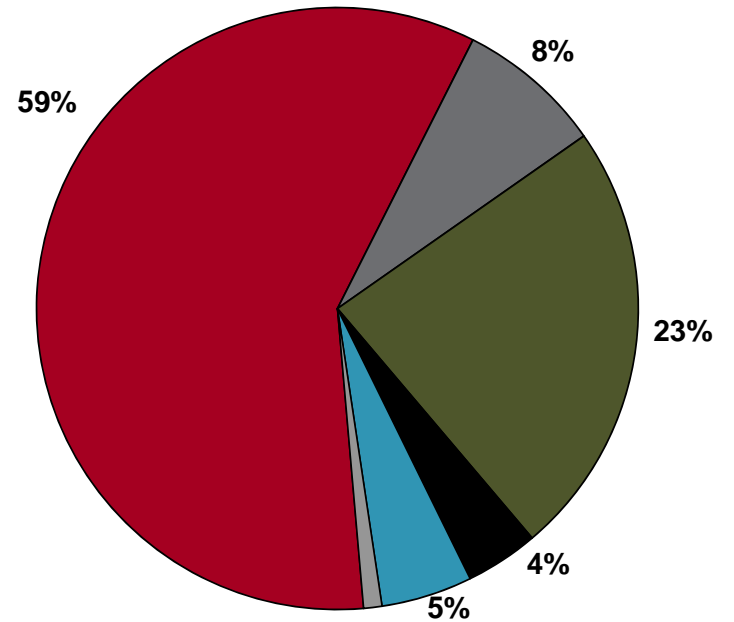
(IN THOUSANDS) YEAR-TO-YEAR COMPARISON

Expenses as a % of Total Operating Expenses

June 30, 2012
\$51,851



June 30, 2011
\$48,827



- Personnel
- Medical Fees
- Supplies and Purchased Services
- Depreciation
- Other
- Interest



COMPARATIVE ANALYSIS

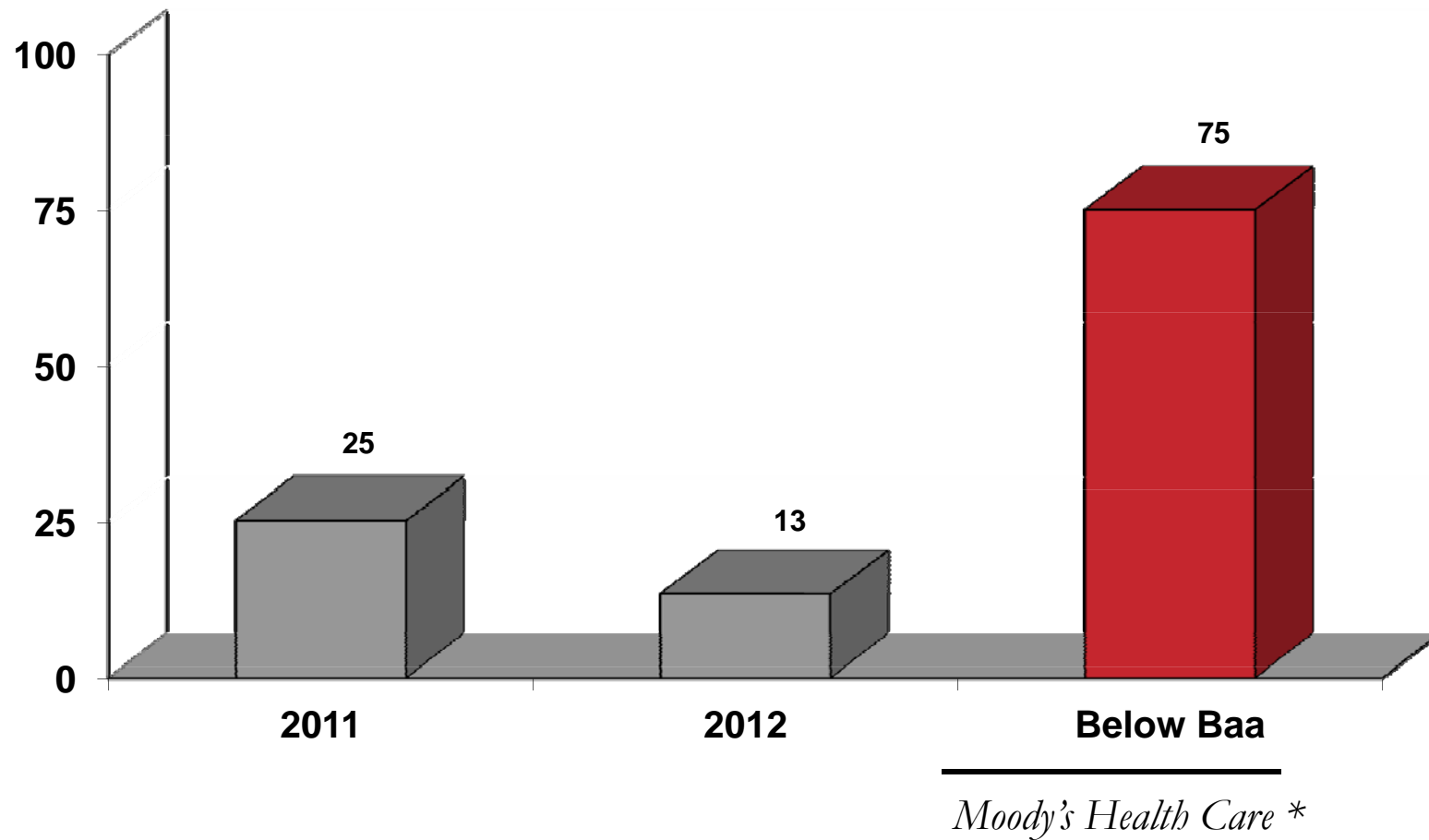
- The following slides compare Sonoma Valley Health Care District to the latest published Moody's Not-for-Profit Healthcare Medians data.



DAYS CASH AND INVESTMENTS

- Liquidity indicator
- Measures the ability of the hospital to sustain operations with existing cash
- The higher the number - the more cash reserves available
- $(\text{Unrestricted cash and investments plus funds designated for capital improvements} \times 365) / (\text{total operating expenses} - \text{depreciation and amortization expenses})$

DAYS UNRESTRICTED CASH AND INVESTMENTS

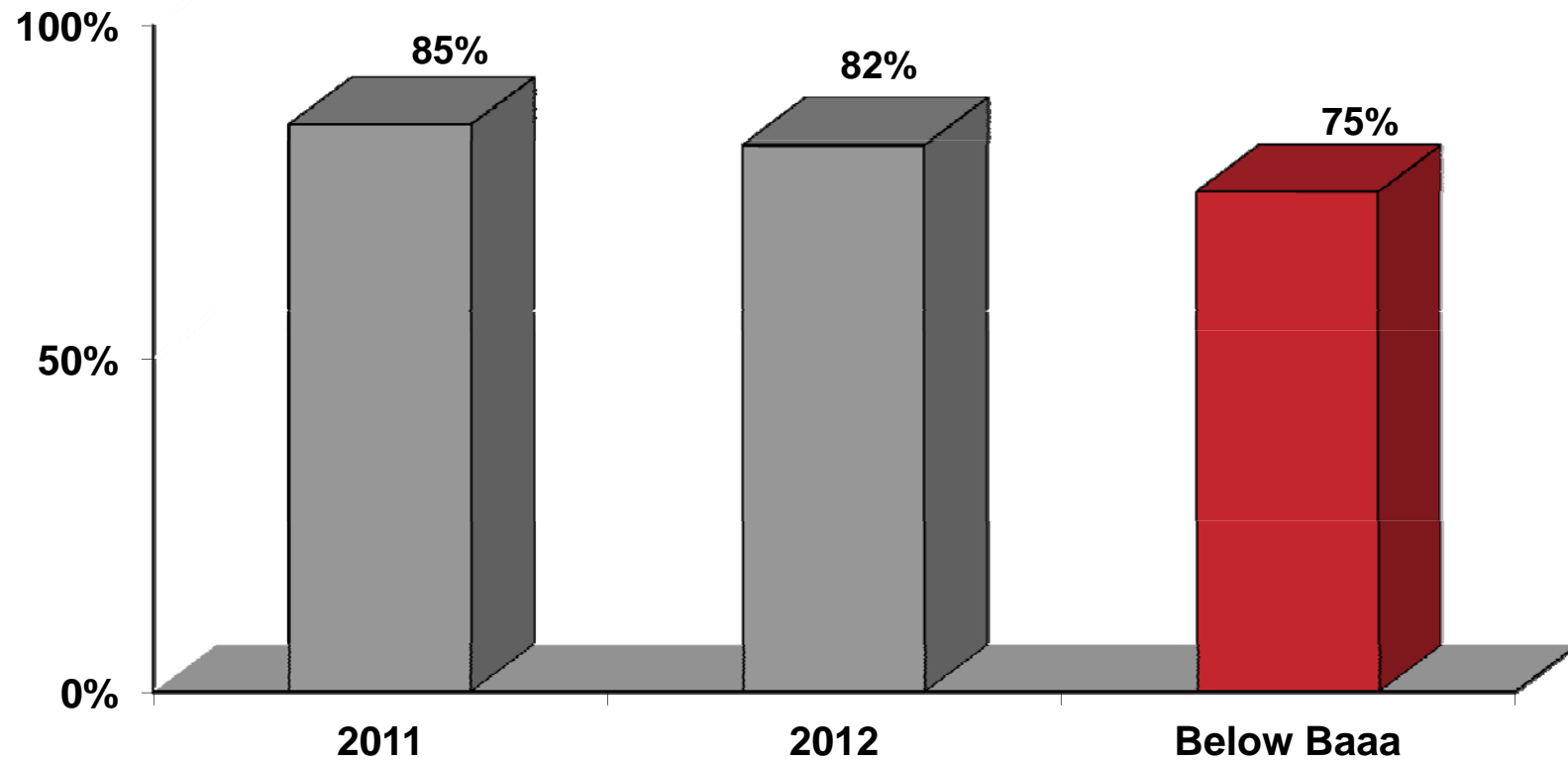


* Moody's Investors Service: *Fiscal Year 2010 Not-for-Profit Health Care Medians August 2011*

DEBT TO CAPITALIZATION

- Leverage indicator
- Indicates extent assets are financed with debt as opposed to paid for with cash
- Lower number indicates assets are “bought and paid for”
- $(\text{Long-term and short-term debt}) / (\text{long-term and short-term debt plus net assets})$

DEBT TO CAPITALIZATION



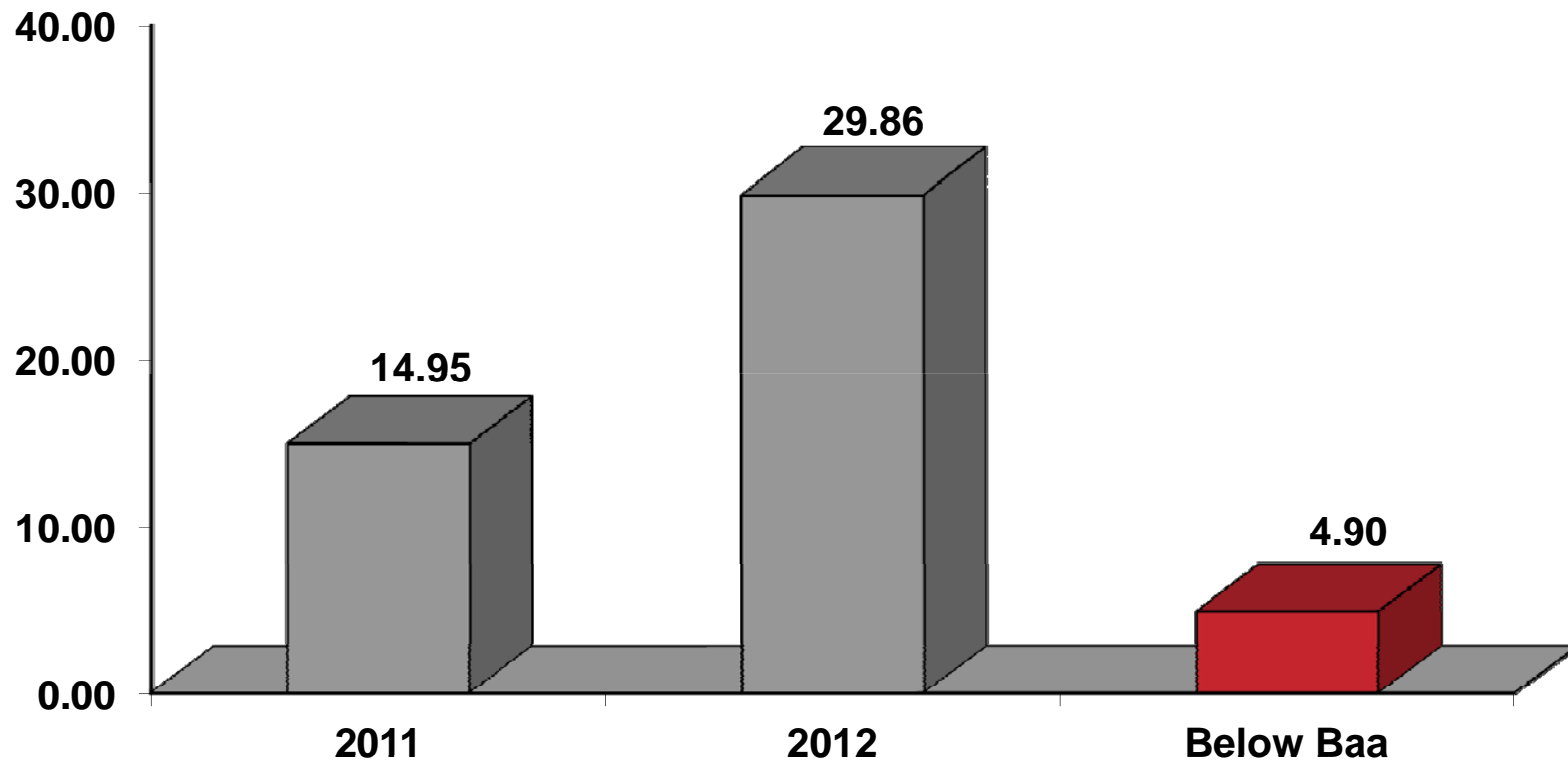
*Moody's Health Care **

* Moody's Investors Service: *Fiscal Year 2010
Not-for-Profit Health Care Medians August 2011*

DEBT TO CASH FLOW

- Profitability and leverage indicator
- Measures ability to generate ongoing cash flow to service debt
- Lower numbers indicate better ability to make debt payments
- $(\text{Long-term debt and short-term debt}) / (\text{excess of revenues over expenses} + \text{depreciation expense})$

DEBT TO CASH FLOW



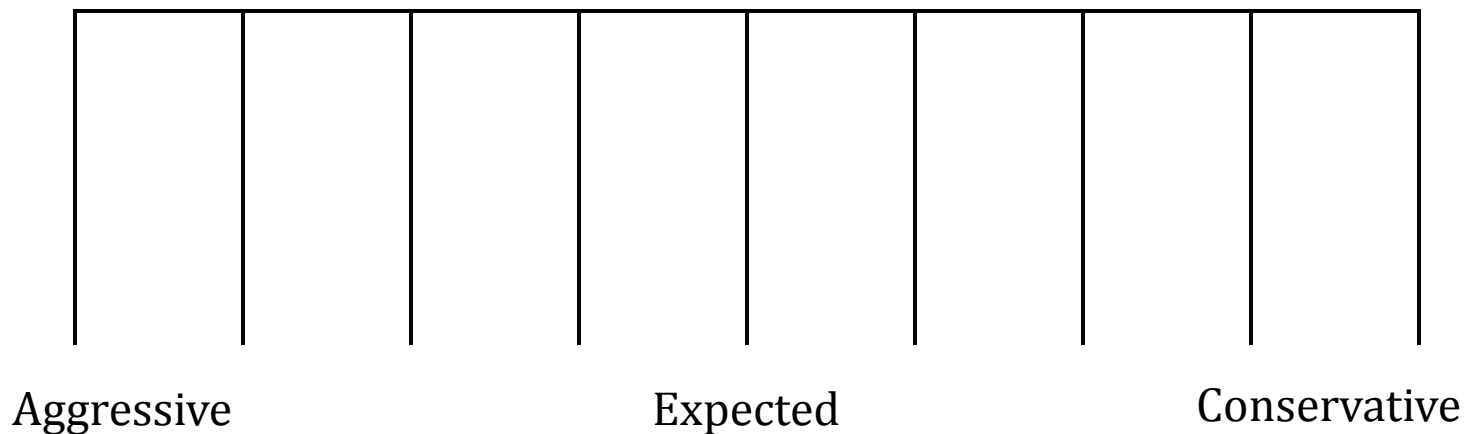
Moody's Health Care *

* Moody's Investors Service: *Fiscal Year 2010
Not-for-Profit Health Care Medians August 2011*

ACCOUNTS RECEIVABLE - RESERVES

Management estimates reserves in a conservative manner.

The following summarizes our judgment relating to the level of conservatism among the following categories:



Accounts receivable, net

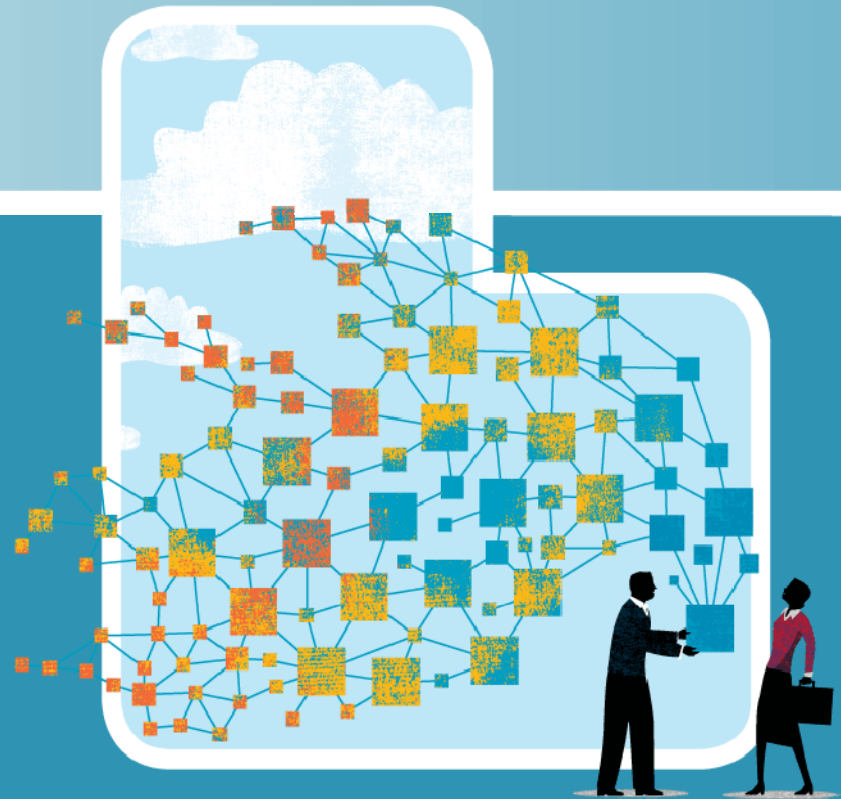
- 2011 levels
- X 2012 levels



IMPORTANT BOARD COMMUNICATIONS

- Significant accounting policies – SAS 114
- Accounting estimates are reasonable
- No issues discussed prior to our engagement as auditors
- No disagreements with management
- Internal control items – SAS 115

QUESTIONS?



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