



**SONOMA VALLEY HEALTH CARE DISTRICT
 CITIZENS BOND OVERSIGHT COMMITTEE
 FINAL REGULAR MEETING AGENDA
 Thursday, October 17, 2013
 5:00 p.m.**

**Location: Schantz Conference Room
 Sonoma Valley Hospital
 347 Andrieux Street, Sonoma, CA 95476**

AGENDA ITEM	RECOMMENDATION	
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>		
1. CALL TO ORDER/ANNOUNCEMENTS	<i>Ciocca</i>	Inform/Action
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Committee consideration. At all times please use the microphone.</i>	<i>Ciocca</i>	
3. CONSENT CALENDAR: A. CBOC Meeting Minutes 7.18.13	<i>Ciocca</i>	Action
4. CBOC FINANCIAL REPORT ENDING 9-30-13	<i>Tarver</i>	Inform/Action
5. CONSTRUCTION UPDATE	<i>Manning/Coss</i>	Inform
6. PREPARATION OF THE CLOSING REPORT TO THE SVH BOARD OF DIRECTORS	<i>Ciocca</i>	Inform
7. ADJOURN	<i>Ciocca</i>	

3.

CONSENT CALENDAR



**SONOMA VALLEY HEALTH CARE DISTRICT
CITIZENS BOND OVERSIGHT COMMITTEE
REGULAR MEETING MINUTES
Thursday, July 18, 2013
Schantz Meeting Room, Sonoma Valley Hospital**

Committee Members Present	Administrative Staff/Other Present
Dennis Ciocca, Chair Steve Berezin Richard Conley David Oster Mary Smith	Jeannette Tarver Luke Manning Gigi Betta

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ACTION	FOLLOW UP
MISSION AND VISION STATEMENTS	<i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community. The vision of the SVHCD is that: SVH will be a nationally recognized, compassionate place of healing for excellence in clinical quality, being the guide and indispensable link for our community's health care journey.</i>		
1. CALL TO ORDER	5:03 p.m.		
2. PUBLIC COMMENT <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Board consideration. At all times please use the microphone.</i>	No public comment.		
3. CONSENT CALENDAR	<i>Ciocca</i>		
A. Minutes 4.18.13		MOTION: by Oster to approve Item 3.A., and a 2 nd by Berezin. All in favor.	
4. CBOC REPORT ENDING JUNE 30, 2013	<i>Tarver</i>		

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ACTION	FOLLOW UP
	Ms. Tarver presented the financial report ending June 30, 2013.	MOTION: by Berezin to approve item 4 and 2 nd by Conley. All in favor.	
5. CONSTRUCTION UPDATE	<i>Manning</i>		
	Mr. Manning gave a verbal status report on the SVH Construction progress. <i>Incremental</i> and <i>final</i> construction is on track and with final completion licensing set for 11.12.13. The chillers are installed and connected and the generator is installed but not connected. The stucco on the new building is complete and windows are currently being installed. <i>Above ceiling</i> (MEP) is complete on 1 st and 2 nd floors. PG&E comes in August and major medical equipment arrives in September. Contractor contingencies stand at approximately \$630,000.		
6. ITEMS FOR NEXT AGENDA	<i>Ciocca</i>		
	<ul style="list-style-type: none"> • Preparation of a Closing Report to be presented to the SVH Board of Directors. • Schedule a Special CBOC meeting, if needed, to approve said Report. 		
7. COMMITTEE COMMENTS	<i>Ciocca</i>		
	Motion to continue with the previous expectation that CBOC will disband after the final expenditure and hold the final <i>regular</i> CBOC meeting on 10.17.13. It is the intention of the Committee to produce a final report to be presented to the SVH Board of Directors and if need be, schedule a special CBOC meeting to approve said Report.	MOTION: by Berezin to disband CBOC after final expenditures, hold last regular meeting on 10.17.13 and produce a final report for the Board; 2 nd by Oster. All in favor	
8. ADJOURN	<i>Ciocca</i>		
	Adjourn 5:40 PM Final <i>regular</i> meeting is October 17, 2013.		

4.

FINANCIAL REPORT
ENDING
SEPTEMBER 30, 2013

CBOC Report: Date Ending September 30, 2013

Summary Information

	Restated Balance -		
	Last Report	Current Activity	Current Balance
	06/30/2013		09/30/2013
Project Management & Planning to Allocate	866,545.24	65,228.91	931,774.15
South Lot Rental	735,913.64	39,459.84	775,373.48
South Lot Option	262,695.20	-	262,695.20
Master Plan			
Project Management	1,630,696.69	26,170.15	1,656,866.84
Master Plan	1,554,234.58	38,845.04	1,593,079.62
Design Build			
Equip & Construction	19,007,477.18	3,375,633.88	22,383,111.06
Central Utility Plant			
Planning & Project Management	322,608.50	-	322,608.50
Equip & Construction	7,888.65	-	7,888.65
HVAC			
Planning & Project Management	25,878.36	-	25,878.36
Equip & Construction	204,822.82	-	204,822.82
West Wing			
Planning & Project Management	64,873.60	6,108.84	70,982.44
Equip & Construction	65,262.48	-	65,262.48
Central Core			
Planning & Project Management	66,579.35	-	66,579.35
Equip & Construction	87,935.45	-	87,935.45
East Wing			
Planning & Project Management	38,525.80	-	38,525.80
Equip & Construction	66,673.89	-	66,673.89
Electrical Panels	150,045.46	-	150,045.46
Major Medical Equipment	617,299.83	-	617,299.83
New Wing	117,758.76	-	117,758.76
Information Technology			
Planning & Project Management	218,293.68	-	218,293.68
Equip & Construction	602,023.15	200,070.59	802,093.74
Existing Facility Improvements	304,264.94	-	304,264.94
Sub Total	27,018,297.25	3,751,517.25	30,769,814.50
Retire Revenue Bonds	4,000,000.00		4,000,000.00
Issue Costs	152,068.93		152,068.93
Unallocated	-		-
Sub Total	4,152,068.93	-	4,152,068.93
Total	31,170,366.18	3,751,517.25	34,921,883.43

Cash Balances	LAIF	West America	Total
Beginning Balance at - 06/30/2013	1,633,881	2,390,574	4,024,454
Deposits			0
Interest Income Received	2,967	754	3,721
Bank Service Charges			0
Transfers Between Accounts	(1,536,673)	1,536,673	(0)
Withdrawal for Prior Qtr Expenditures		(1,449,482)	(1,449,482)
Withdrawal for Current Qtr Expenditures	(100,175)	(2,478,518)	(2,578,693)
Ending Balance at - 09/30/2013	(0)	0	(0)

CBOC Report: Date Ending September 30, 2013

Current Activity

		<u>GO Bond Expenditures - Source of Funds</u>			
Category	Vendor	Non Capital Expenditure	Operations	Capital Expenditure	Total
South Lot Rental	North Valley Bank	39,459.84	-	-	39,459.84
		39,459.84	-	-	39,459.84
Prjct Mgmt - Master Plan	Jtec HCM			26,170.15	26,170.15
		-	-	26,170.15	26,170.15
Master Plan	Fugro West, Inc			995.00	995.00
	Hackley Architectural			37,850.04	37,850.04
		-	-	38,845.04	38,845.04
Planning - to allocate	ITS Enterprises			32,000.00	32,000.00
	Matriscope Engineering			6,264.91	6,264.91
	Certified Medical Testing			850.00	850.00
	Kevin Coss			26,114.00	26,114.00
		-	-	65,228.91	65,228.91
Planning & Proj Mgmt - West Wing	Labor Compliance Specialists			6,108.84	6,108.84
		-	-	6,108.84	6,108.84
Design Build - Equip & Const	Otto Construction			3,420,939.97	3,420,939.97
	Janus Corp			13,038.00	13,038.00
	Celtic Leasing			(60,371.59)	(60,371.59)
	Kim Saylor			240.00	240.00
	NCS Moving Services			1,787.50	1,787.50
		-	-	3,375,633.88	3,375,633.88
IT - Equipment & Construction	Metropolitan Electric			181,864.85	181,864.85
	Mazzetti Nash Lipsey Burch			18,205.74	18,205.74
		-	-	200,070.59	200,070.59
Grand Total		39,459.84	-	3,712,057.41	3,751,517.25