



**SONOMA VALLEY HEALTH CARE DISTRICT
FINANCE COMMITTEE
REGULAR MEETING AGENDA
Wednesday, January 2, 2013
5:00 p.m.**

**Location: Schantz Conference Room
Sonoma Valley Hospital – 347 Andrieux Street, Sonoma CA 95476**

AGENDA ITEM	RECOMMENDATION	
MISSION STATEMENT <i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i>		
1. CALL TO ORDER/ANNOUNCEMENTS	Fogg	Inform/Action
2. PUBLIC COMMENT SECTION <i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for Committee consideration.</i>		
3. CONSENT CALENDAR: A. Prior Meeting Minutes – December 4, 2012	Fogg	Action
4. BUILDING PROJECT CASH FLOWS	Reid	Inform
5. UPDATES	Reid	Inform
6. NOVEMBER 2012 FINANCIALS	Reid	Inform
7. PROJECTED CASH FLOWS	Reid	Inform
8. ADJOURN TO JANUARY 22, 2013	Fogg	

3.A.

MINUTES

12.4.12



**SONOMA VALLEY HEALTH CARE DISTRICT
FINANCE COMMITTEE
REGULAR MEETING MINUTES
Tuesday, December 4, 2012
Schantz Conference Room**

Committee Members Present	Committee Members Absent	Administrative Staff Present
Richard Fogg, Chair Bill Boerum Sharon Nevins Shari Glago Mary Smith Dr. Subhash Mishra Steve Barclay Richard Conley Phil Woodward		Rick Reid, CFO Kelly Mather, CEO Jeannette Tarver, Director of Finance Peter Hohorst, Board Chair Michelle Donaldson, Assistant Hospital Administrator & Director of Surgery

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
MISSION AND VISION STATEMENTS	<p><i>The mission of the SVHCD is to maintain, improve, and restore the health of everyone in our community.</i></p> <p><i>The vision of the SVHCD is that: SVH will be a nationally recognized, compassionate place of healing and known for excellence in clinical quality. We serve as the guide and indispensable link for our community's health care journey.</i></p>		
1. CALL TO ORDER	<p>5:00 p.m.</p> <p>Mr. Fogg introduced the two new Finance Committee members and discussed their backgrounds. Each attendee briefly introduced themselves.</p>		
<p>2. PUBLIC COMMENT</p> <p><i>At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item</i></p>	<p>There was no public comment.</p>		

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
<i>comes up for Committee consideration.</i>			
3. CONSENT CALENDAR: A. Prior Meeting Minutes 10.23.12		MOTION: by Nevins; second by Barclay, to approve the Consent Calendar with minor revisions and carried. All in favor; none opposed.	
4. DEVELOP FINANCE COMMITTEE WORK PLAN FOR 2013	<i>Richard Fogg, Chair</i>		
	Mr. Reid discussed the proposed Work Plan for 2013 recommended by the Governance Committee. Ms. Nevins suggested having the Committee educate themselves on perspective environment reports. She and Ms. Glago would put together a presentation and proposal at the February 2013 meeting.		
5. FINANCE COMMITTEE CHARTER REVIEW & FEEDBACK FROM COMMITTEE MEMBERS	<i>Richard Fogg, Chair</i>		
	Mr. Fogg briefly discussed getting feedback from the Committee of the Charter to be brought to the Board. Mr. Fogg recommended adding a sentence that read, “the Finance Committee Chair will sit in the Audit Committee” under the “General” section of the Charter. Ms. Glago suggested having the Finance Committee Chair draft his perspective of the year in review at next month’s meeting.		
6. UPDATES	<i>Rick Reid, CFO</i>		
	Mr. Reid reported SVH received the first year reimbursement for EHR of \$1.2 million. SVH was in final review with the Napa State contract and expected to be finalized in January 2013 with a retroactive date back in July 1, 2012. Consolidations with Palm Drive Hospital went well. Implemented Paragon for the Admitting and Finance departments on November 4, 2012. Some reorganization changes took place in the I.T. department. Have added an Analyst, Clinical Educator, and Project Manager. The Project Manager would not be managing personnel, but would be managing the implementation of the project. There were also changes made in the Steering Committee.		
7. OCTOBER 2012 FINANCIALS	<i>Rick Reid, CFO</i>		
	Mr. Reid reported volumes were under budget for inpatient and under budget for SNF		

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
	<p>days. Over budget for outpatient revenue. Under budget by 4 for surgical cases. Total operating revenue was almost \$4 million on a budget for almost \$4 million. Revenue was over budget by \$2,002. Operating expenses were under budget by \$9,885. Operating margin was right on budget. Net income before restricted contributions of \$54,488 on a budget of \$18,915 and received restricted contributions of \$12,633. EBIDA before restricted contributions was 9% on a budget of 7%. Year-to-date expenses were \$17 million and on a year-to-date basis revenue was under budget by \$53,000. Expenses were under budget by \$252,000. Operated margin was \$199,000. Net income before restricted contributions of \$159,000 on a budgeted loss of \$37,000. \$196,000 better than budget for a net income after restricted contributions of \$290,000 on a budget of \$152,000. Net revenue was right on budget and made up for the losses with lower inpatient revenue by better outpatient revenue. Community Benefit (SVH's charity care policy) had a couple of large write-offs from patients who did not have the means to pay for the healthcare they received. Bad debts were better than budget, due to lower volume of self-paid patients than what was budgeted for the month.</p> <p>Mr. Reid announced the new self pay payment policy given a 60% discount and an additional 10% if paid within 21 days. SVH would start tracking the cash receipts from that and would do a year to year comparison.</p> <p>On the expense side salaries were under budget and FTEs were under budget by 6. Salaries, wages, and agency costs were under budget by \$16,243. The Hospital accrued of about \$140,000 a year for the EHR. There were no restricted Foundation contributions, but last month SVH had \$114,000 for the Radiology Room.</p>		
8. PROJECTED CASH FLOWS	<i>Rick Reid, CFO</i>		
	Mr. Reid discussed the projected cash flow. The goal was to have accounts payable down between 45 and 50 days.		
9. RECOMMENDATION FROM CONSTRUCTION COMMITTEE ON FINANCING	<i>Rick Reid, CFO</i>		
	<p>Mr. Reid reported the funding and financing of \$41,239,000 that was approved by the Board. A recommended budget adjustment of \$1,370,000 was not approved by the Board. SVH received donations as of the end of October 2012 of \$2,064,354 with a total cash of \$33,564,354.</p> <p>He added at last month's Construction Committee meeting the Committee approved the changes in the existing part of the second floor when the project was not in scope. The cost of the total project would be \$1,200,000. The total expected cash was \$8,000,000 with an adjusted gap of \$2,245,000.</p> <p>The Committee recommended bringing this back at next month's meeting.</p>		

AGENDA ITEM	DISCUSSION	CONCLUSIONS/ ACTION	FOLLOW-UP/ RESPONSIBLE PARTY
10. ACKNOWLEDGEMENT CONCERNING CONFIDENTIAL INFORMATION	<i>Rick Reid, CFO</i>		
	This agenda item was recommended by the Committee to be brought back to the Governance Committee to adjust the wording on the second sentence of the form.		
11. ADJOURN	7:00 p.m.		

Richard Fogg, Chairman

DRAFT

6.

NOVEMBER 2012
FINANCIALS

**Sonoma Valley Hospital
Sonoma Valley Health Care District
November 30, 2012 Financial Report**

Finance Committee

January 2, 2013

November's Patient Volumes

	Actual	Budget	Variance	Prior Year
Acute Discharges	104	132	-28	133
Acute Patient Days	351	466	-115	449
SNF Patient Days	638	628	10	543
Outpatient Gross Revenue (in thousands)	\$8,485	\$8,154	\$331	\$7,863
Surgical Cases	130	129	1	144

Summary Statement of Revenues and Expenses Month of November 30, 2012

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>Prior Year</u>
1 Total Operating Revenue	\$ 3,692,363	\$ 3,907,183	\$ (214,820)	-5%	\$ 3,681,011
2 Total Operating Expenses	\$ 4,234,580	\$ 4,341,147	\$ 106,567	2%	\$ 3,972,949
3 Operating Margin	\$ (542,217)	\$ (433,964)	\$ (108,253)	-25%	\$ (291,938)
4 NonOperating Revenue/Expenses	\$ 463,087	\$ 459,942	\$ 3,145	1%	\$ 308,227
5 Net Income before Restricted Contributions	\$ (79,130)	\$ 25,978	\$ (105,108)	-405%	\$ 16,289
6 Restricted Contribution	\$ 252,890	\$ 47,500	\$ 205,390	432%	\$ -
7 Net Income with Restricted Contributions	\$ 173,760	\$ 73,478	\$ 100,282	136%	\$ 16,289
8 EBIDA before Restricted Contributions	\$ 128,274	\$ 281,342	\$ (153,068)		\$ 232,987
9 EBIDA before Restricted Cont. %	3%	7%	-4%		6%
10 Net Income without GO Bond Activity	\$ 50,204	\$ (54,844)	\$ 105,048		\$ (104,688)

Summary Statement of Revenues and Expenses Year to Date November 30, 2012

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>Prior Year</u>
1 Total Operating Revenue	\$ 19,211,061	\$ 19,479,624	\$ (268,563)	-1%	\$ 19,175,478
2 Total Operating Expenses	\$ 21,431,382	\$ 21,790,832	\$ 359,450	2%	\$ 20,650,561
3 Operating Margin	\$ (2,220,321)	\$ (2,311,208)	\$ 90,887	4%	\$ (1,475,083)
4 NonOperating Revenue/Expenses	\$ 2,300,450	\$ 2,299,710	\$ 740	0%	\$ 1,595,728
5 Net Income before Restricted Contributions	\$ 80,129	\$ (11,498)	\$ 91,627	797%	\$ 120,645
6 Restricted Contribution	\$ 384,290	\$ 237,500	\$ 146,790	62%	\$ -
7 Net Income with Restricted Contributions	\$ 464,419	\$ 226,002	\$ 238,417	105%	\$ 120,645
8 EBIDA before Restricted Contributions	\$ 1,283,746	\$ 1,265,322	\$ 18,424		\$ 1,189,254
9 EBIDA before Restricted Cont. %	7%	6%	0%		6%
10 Net Income without GO Bond Activity	\$ (537,651)	\$ (653,108)	\$ 115,457		\$ (497,135)

November's Operating Revenues

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>Prior Year</u>	
REVENUE						
NET PATIENT REVENUE						
1	Acute Inpatient	\$ 1,249,057	\$ 1,637,436	\$ (388,379)	-24%	\$ 1,671,454
2	Skilled Nursing Facility	\$ 373,572	\$ 369,655	\$ 3,917	1%	\$ 179,798
3	Outpatient and Emergency	\$ 1,793,144	\$ 1,744,945	\$ 48,199	3%	\$ 1,839,943
4	HomeCare	\$ 222,640	\$ 214,123	\$ 8,517	4%	\$ 212,764
5	Community Benefit (Charity)	\$ (141,000)	\$ (38,025)	\$ (102,975)	-271%	\$ (72,000)
6	Bad Debt Expense	\$ (120,000)	\$ (329,647)	\$ 209,647	64%	\$ (475,000)
7	TOTAL NET PATIENT REVENUE	\$ 3,377,413	\$ 3,598,487	\$ (221,074)	-6%	\$ 3,356,959
RISK CONTRACTS						
8	Capitation Revenue	\$ 177,468	\$ 183,325	\$ (5,857)	-3%	\$ 188,273
9	Napa State Hospital Revenue	\$ 124,600	\$ 113,333	\$ 11,267	10%	\$ 122,275
10	TOTAL RISK CONTRACTS	\$ 302,068	\$ 296,658	\$ 5,410	2%	\$ 310,548
11	OTHER OPER REVENUE	\$ 12,882	\$ 12,038	\$ 844	7%	\$ 13,504
12	TOTAL HOSPITAL NET REVENUE	\$ 3,692,363	\$ 3,907,183	\$ (214,820)	-5%	\$ 3,681,011

Revenue Variances

- Total Operating Revenue under budget by (\$214,819).
- Revenue is under budget by 5%
 - Medicare discharges were under budget by 4 with over budget rates for a net impact of \$8,675
 - Medi-Cal days were under budget by 40 with under budget rates for a net impact of (\$146,517)
 - Commercial days were under budget by 34 with under budget rates for a net impact of (\$196,301)
 - Other patient days were under budget by 8 with over budget rates for a net impact of (\$54,237)
 - SNF days over budget by 10 with acuity under budget for a net impact of \$3,917
 - Outpatient volume were over budget with under budget reimbursements for a net impact of \$48,199
 - Home Care is over budget by \$8,517

November's Operating Expense

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>Prior Year</u>
OPERATING EXPENSES					
1 Salary and Wages and Agency	\$ 1,868,585	\$ 1,937,563	\$ 68,978	4%	\$ 1,723,176
2 Employee Benefits	\$ 732,330	\$ 699,327	\$ (33,003)	-5%	\$ 554,545
3 Total People Cost	\$ 2,600,915	\$ 2,636,890	\$ 35,975	1%	\$ 2,277,721
<hr/>					
4 Medical and Prof Fees (excl'd Agency)	\$ 363,193	\$ 388,284	\$ 25,091	6%	\$ 502,464
5 Supplies	\$ 615,215	\$ 495,399	\$ (119,816)	-24%	\$ 475,968
6 Purchased Services	\$ 304,786	\$ 378,322	\$ 73,536	19%	\$ 295,275
7 Depreciation	\$ 149,513	\$ 199,672	\$ 50,159	25%	\$ 155,662
8 Utilities	\$ 78,034	\$ 82,610	\$ 4,576	6%	\$ 93,048
9 Insurance	\$ 19,375	\$ 20,374	\$ 999	5%	\$ 20,041
10 Interest	\$ 27,880	\$ 25,681	\$ (2,199)	-9%	\$ 28,446
11 Other	\$ 75,669	\$ 113,915	\$ 38,246	34%	\$ 124,324
12 TOTAL OPERATING EXPENSE	\$ 4,234,580	\$ 4,341,147	\$ 106,567	2%	\$ 3,972,949

Expense Variances

- Total operating expenses were under budget by \$106,567.
- Total productivity FTE's were under budget at 266. Total salaries and Agency under budget by \$68,978.
- Employee benefits were over budget by (\$33,003). Paid time off is over budget by (\$34,737), due to the spread of the budget.
- Professional Fees were under budget by \$25,091, due to the Emergency medical staff being under budget by \$28,958.
- Supplies were over budget by (119,816), due to Surgery supplies being over by (\$138,358), due to the surgery case mix.
- Purchase services were under budget by \$73,536, due to Information Systems invoices being properly allocated to future periods.
- Other expenses were under budget by \$38,246, due to reduced spending in Administration.

November's Non-Operating Items

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percentage</u>	<u>Prior Year</u>
NON OPERATING					
1 Electronic Health Record & Misc. Rev.	\$ 160,143	\$ 147,250	\$ 12,893	9%	\$ 1,460
2 Donations	\$ -	\$ -	\$ -	0%	\$ 11,517
3 Professional Center / Phys Recruitment	\$ -	\$ -	\$ -	0%	\$ (245)
4 Physician Practice Support - Prima	\$ (65,630)	\$ (65,630)	\$ -	0%	\$ (70,500)
5 Tax Assessment Revenue - Parcel Tax	\$ 245,018	\$ 250,000	\$ (4,982)	-2%	\$ 245,018
6 Tax Assessment Revenue - GO Bond	\$ 153,567	\$ 158,333	\$ (4,766)	-3%	\$ 153,567
7 GO Bond Interest	\$ (30,011)	\$ (30,011)	\$ -	0%	\$ (32,590)
8 NON-OPERATING REVENUE/EXPENSES	\$ 463,087	\$ 459,942	\$ 3,145	1%	\$ 308,227
9 Capital Campaign Contribution	\$ 252,890	\$ 47,500	\$ 205,390	432%	\$ -
10 Restricted Foundation Contribution	\$ -	\$ -	\$ -	0%	\$ -
11 TOTAL NON-OPERATING REVENUE/EXPENSES	\$ 715,977	\$ 507,442	\$ 208,535	41%	\$ 308,227



To: SVH Finance Committee
From: Rick Reid, CFO
Date: January 2, 2013
Subject: Financial Report for the Month Ending November 30, 2012

Presented below are the results and analysis for the month ending November 30, 2012.

Overall Results for November 2012

Overall for November, SVH has net income of \$173,761 on budgeted income of \$73,478, for a favorable difference of \$100,283. Total net revenue was under budget by (\$215,663). This brought the total operating revenue to \$3,692,364 or (\$214,819) under budget. Expenses were \$4,234,580 on a budget of \$4,341,147 or \$106,567 under budget. The EBIDA prior to the restricted donations for the month was \$128,274 or 3.5%.

Patient Volumes

	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
Acute Discharges	104	132	-28	133
Acute Patient Days	351	466	-115	449
SNF Patient Days	638	628	10	543
OP Gross Revenue	\$8,485	\$8,154	\$331	\$7,863
Surgical Cases	130	129	1	144

Overall Payer Mix - November

	ACTUAL	BUDGET
Medicare	49.4%	47.2%
Medi-Cal	13.5%	13.3%
Commercial	33.8%	36.1%
Self Pay	3.3%	3.4%
Total	100%	100%

Net Operating Revenues

Net operating revenues for November were \$3.7 million on a budget of \$3.9 million or \$(214,819) under budget.

Inpatient Net Revenue is under budget by (\$388,379) or 24%, due to the following:

- Medicare discharges under budget by 4, the impact was (\$47,405), offset by favorable rates of \$56,080

- Medi-Cal patient days under budget by 40, with an unfavorable rate variance for a total impact of (\$146,517)
- Other patient days under budget by 8, the impact was (\$72,841), offset by favorable rates of \$18,604
- Commercial patient days under budget by 34, with an unfavorable rate variance for a total impact of (\$196,301)

Skilled Nursing Home:

- Volume was over budget by 10 days and patient acuity was under budget, net impact \$3,917

Outpatient:

- Volume was over budget for a favorable impact of \$129,677, offsite by unfavorable Reimbursements of (\$81,479)

Home Care:

- Volume was over budget by 13 visits or \$8,517 over budget

Expenses

November's expenses were \$4.2 million on a budget of \$4.3 million or under budget by \$106,567.

The following is a summary of the operating expense variances for the month of November:

- Total productivity FTE's were under budget at 266, on a budget of 288. Total salaries and Agency Fees under budget by a total of \$68,978.
- Employee benefits were over budget by (\$33,003) due to paid time off over by (\$34,737) all due to flexing within departments.
- Professional Fees are under budget by \$25,091 due to Emergency medical staff being under budget by \$28,958.
- Supplies are over budget by (\$119,816) due to Surgery supplies being over (\$138,358) due to surgery case mix.
- Purchase services are under budget by \$73,536 due to Information Systems invoices from prior months and properly allocated to future periods.
- Other expenses were under budget by \$38,246 due to reduced spending in Administration.

Capital Campaign Summary:

For the month of November the Hospital received \$252,890 in capital campaign donations. The total amount received from the Capital Campaign to date is \$2,317,244. The funds are included on line 16, Specific Funds on the Balance Sheet. Included on line 16 is also \$21,762 for miscellaneous restricted funds and \$114,334 received from the Foundation for the X-ray machine.

	Receipts	Spending	Balance
Emergency Dept.	\$1,001,000	\$0	\$1,001,000
Operating Room	\$0	\$0	\$0
General	\$1,316,244	\$0	\$1,316,244
Total Capital Campaign	\$2,317,244	\$0	\$2,317,244
X-Ray Machine	\$114,334	\$0	\$114,334
Misc. Restricted Funds	\$21,762	\$0	\$21,762
Total Specific Funds	\$2,453,340	\$0	\$2,453,340

Other Outpatient Volume Comparison

These comparisons are for actual FY 2013 compared to actual FY 2012. These are not budget comparisons.

Outpatient & ER Visits

	OP Visits				ER – Inpatient				ER - Outpatient			
	CY	PY	Change	%	CY	PY	Change	%	CY	PY	Change	%
July	4,091	4,304	-213	-5.0%	109	114	-5	-4.4%	729	772	-43	-5.6%
Aug	4,392	4,692	-300	-6.4%	106	105	1	.9%	778	718	60	8.4%
Sept	3,888	4,757	-869	-18.3%	111	107	4	3.1%	677	693	-16	2.3%
Oct	4,456	4,640	-184	-4.0%	95	108	-13	-12%	706	679	27	4.0%
Nov	3,931	4,582	-651	-14.2%	101	107	-6	-5.6%	631	632	-1	-0.2%
YTD	20,758	22,975	-2,217	-9.6%	522	541	-19	-3.5%	3,521	3,494	27	.1%

Outpatient Procedures

	Nov 2012	Nov 2011	Change	CY YTD	PY YTD	Change
Labor & Delivery	0	0	0	3	0	3
ACU	0	0	0	9	6	3
Clinical Lab	1,305	1,648	-343	6,752	7,853	-1,101
ECHO	46	60	-14	263	307	-44
EKG	139	139	0	715	769	-54
Medical Imaging	524	628	-104	2,683	3,253	-570
Mammography	274	283	-	1,265	1,325	-60
Nuclear Medicine	19	26	-7	113	125	-12
MRI	82	75	7	396	408	-12
Ultrasound	211	216	-5	1,158	1,181	-23
CT Scanner	166	176	-10	852	883	-31
Wound Care	137	76	61	465	468	-3
Offsite PT	693	816	-123	3,917	4,036	-119
Occ. Health	245	312	-67	1,512	1,780	-268
Speech Therapy	24	23	1	93	117	-24
Offsite Occ. Therapy	66	104	-38	562	464	98
Total	3,931	4,582	-651	20,758	22,975	-2,217

**Sonoma Valley Health Care District
Statement of Revenue and Expenses
Comparative Results
For the Period Ended November 2012**

	Month				Year-To-Date				YTD Prior Year
	This Year		Variance		This Year		Variance		
	Actual	Budget	\$	%	Actual	Budget	\$	%	
Volume Information									
1 Acute Discharges	104	132	(28)	-21%	566	625	(59)	-9%	646
2 SNF Days	638	628	10	2%	3,146	3,360	(214)	-6%	2,869
3 Home Care Visits	921	908	13	1%	4,755	4,608	147	3%	4,732
4 Gross O/P Revenue (000's)	8,485	8,154	331	4%	\$ 42,737	\$ 41,674	1,063	3%	\$ 38,002
Financial Results									
Gross Patient Revenue									
5 Inpatient	\$ 4,558,366	\$ 5,343,906	(785,540)	-15%	\$ 24,980,043	\$ 25,595,287	(615,244)	-2%	\$ 24,571,541
6 Outpatient & Emergency	8,213,753	7,886,660	327,093	4%	41,332,428	40,318,321	1,014,107	3%	36,727,695
7 SNF	2,297,403	1,887,197	410,206	22%	10,187,400	9,885,080	302,320	3%	8,946,959
8 Home Care	271,357	267,103	4,254	2%	1,404,743	1,355,356	49,387	4%	1,274,214
9 Total Gross Patient Revenue	\$ 15,340,879	\$ 15,384,866	(43,987)	0%	\$ 77,904,614	\$ 77,154,044	750,570	1%	\$ 71,520,409
Deductions from Revenue									
10 Contractual Discounts	\$ (11,557,022)	\$ (11,285,084)	(271,938)	-2%	\$ (58,072,249)	\$ (56,703,936)	(1,368,313)	-2%	\$ (51,761,707)
11 Bad Debt	(120,000)	(329,647)	209,647	64%	(1,350,000)	(1,653,158)	303,158	18%	(1,675,000)
12 Charity Care Provision	(286,443)	(171,648)	(114,795)	-67%	(952,542)	(860,806)	(91,736)	-11%	(564,383)
13 Prior Period Adjustments	-	-	-	0%	-	-	-	0%	-
14 Total Deductions from Revenue	\$ (11,963,465)	\$ (11,786,379)	(177,086)	*	\$ (60,374,791)	\$ (59,217,900)	(1,156,891)	*	\$ (54,001,090)
15 Net Patient Service Revenue	\$ 3,377,414	\$ 3,598,487	(221,073)	-6%	\$ 17,529,823	\$ 17,936,144	(406,321)	-2%	\$ 17,519,319
16 Risk contract revenue	\$ 302,068	\$ 296,658	5,410	2%	\$ 1,567,826	\$ 1,483,290	84,536	6%	\$ 1,593,381
17 Net Hospital Revenue	\$ 3,679,482	\$ 3,895,145	(215,663)	-6%	\$ 19,097,649	\$ 19,419,434	(321,785)	-2%	\$ 19,112,700
18 Other Operating Revenue	\$ 12,882	\$ 12,038	844	7%	\$ 113,412	\$ 60,190	53,222	88%	\$ 62,779
19 Total Operating Revenue	\$ 3,692,364	\$ 3,907,183	(214,819)	-5%	\$ 19,211,061	\$ 19,479,624	(268,563)	-1%	\$ 19,175,479
Operating Expenses									
20 Salary and Wages and Agency Fees	\$ 1,868,585	\$ 1,937,563	68,978	4%	\$ 9,594,455	\$ 9,774,287	179,832	2%	\$ 9,183,891
21 Employee Benefits	732,330	699,327	(33,003)	-5%	3,616,926	3,523,695	(93,231)	-3%	3,173,348
22 Total People Cost	\$ 2,600,915	\$ 2,636,890	35,975	1%	\$ 13,211,381	\$ 13,297,982	86,601	1%	\$ 12,357,239
23 Med and Prof Fees (excl Agency)	\$ 363,193	\$ 388,284	25,091	6%	\$ 1,858,084	\$ 1,963,140	105,056	5%	\$ 2,273,020
24 Supplies	615,215	495,399	(119,816)	-24%	2,499,706	2,408,647	(91,059)	-4%	2,438,471
25 Purchased Services	304,786	378,322	73,536	19%	1,882,438	1,905,666	23,228	1%	1,554,666
26 Depreciation	149,513	199,672	50,159	25%	898,797	998,360	99,563	10%	779,206
27 Utilities	78,034	82,610	4,576	6%	417,732	413,050	(4,682)	-1%	394,343
28 Insurance	19,375	20,374	999	5%	101,875	101,870	(5)	0%	101,377
29 Interest	27,880	25,681	(2,199)	-9%	154,765	128,405	(26,360)	-21%	139,350
30 Other	75,669	113,915	38,246	34%	406,604	573,712	167,108	29%	612,889
31 Operating expenses	\$ 4,234,580	\$ 4,341,147	106,567	2%	\$ 21,431,382	\$ 21,790,832	359,450	2%	\$ 20,650,561
32 Operating Margin	\$ (542,216)	\$ (433,964)	(108,252)	-25%	\$ (2,220,321)	\$ (2,311,208)	90,887	4%	\$ (1,475,082)
Non Operating Rev and Expense									
33 Electronic Health Records & Misc. Rev.	\$ 160,143	\$ 147,250	12,893	9%	\$ 785,730	\$ 736,250	49,480	7%	\$ 22,212
34 Donations	-	-	-	0%	-	-	-	0%	15,117
35 Professional Center/Phys Recruit	-	-	-	0%	-	-	-	0%	(1,420)
36 Physician Practice Support-Prima	(65,630)	(65,630)	-	0%	(328,150)	(328,150)	-	0%	(283,050)
37 Parcel Tax Assessment Rev	245,018	250,000	(4,982)	-2%	1,225,090	1,250,000	(24,910)	-2%	1,225,089
38 GO Bond Tax Assessment Rev	153,567	158,333	(4,766)	-3%	767,835	791,665	(23,830)	-3%	767,833
39 GO Bond Interest	(30,011)	(30,011)	-	0%	(150,055)	(150,055)	-	0%	(150,053)
40 Total Non-Operating Rev/Exp	\$ 463,087	\$ 459,942	3,145	1%	\$ 2,300,450	\$ 2,299,710	740	0%	\$ 1,595,728
41 Net Income / (Loss) prior to Restricted Contributor	\$ (79,129)	\$ 25,978	(105,107)	-405%	\$ 80,129	\$ (11,498)	91,627	*	\$ 120,646
42 Capital Campaign Contribution	\$ 252,890	\$ 47,500	205,390	432%	\$ 269,956	\$ 237,500	32,456	14%	\$ -
43 Restricted Foundation Contributions	\$ -	\$ -	-	0%	\$ 114,334	\$ -	114,334	100%	\$ -
44 Net Income / (Loss) w/ Restricted Contributions	\$ 173,761	\$ 73,478	100,283	136%	\$ 464,419	\$ 226,002	238,417	105%	\$ 120,646
45 Net Income w/o GO Bond Activity	\$ 50,205	\$ (54,844)	105,049	192%	\$ (537,651)	\$ (653,108)	115,457	18%	\$ (497,134)

Sonoma Valley Health Care District
Balance Sheet
For The Period Ended
As of November 30, 2012

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Assets			
Current Assets:			
1 Cash	\$ 1,046,269	\$ 1,610,070	\$ 2,697,044
2 Trustee Funds	339,459	339,459	143,815
3 Net Patient Receivables	8,080,021	9,135,553	6,977,434
4 Other Accts/Notes Rec	4,360,687	4,966,606	4,570,601
5 Allow Uncollect Accts	(1,675,948)	(2,403,484)	(1,616,977)
6 3rd Party Receivables	1,467,524	1,243,352	945,763
7 Due Frm Restrict Funds	-	-	-
8 Inventory	933,079	1,006,343	949,504
9 Prepaid Expenses	1,255,270	1,027,932	1,236,571
10 Total Current Assets	<u>\$ 15,806,361</u>	<u>\$ 16,925,831</u>	<u>\$ 15,903,755</u>
11 Board Designated Assets	\$ 186,193	\$ 186,193	\$ 253,467
12 Property, Plant & Equip, Net	10,701,170	10,733,972	9,747,141
13 Hospital Renewal Program	18,571,818	17,662,442	10,749,182
14 Unexpended Hospital Renewal Funds	14,008,248	14,679,830	21,595,995
15 Investments	-	1,497	36,984
16 Specific Funds	2,453,340	2,200,464	545,976
17 Other Assets	315,277	329,937	517,350
18 Total Assets	<u>\$ 62,042,407</u>	<u>\$ 62,720,166</u>	<u>\$ 59,349,850</u>
Liabilities & Fund Balances			
Current Liabilities:			
19 Accounts Payable	\$ 5,590,883	\$ 5,332,841	\$ 4,034,944
20 Accrued Compensation	2,831,352	3,570,074	3,439,951
21 Interest Payable	571,410	428,557	575,138
22 Accrued Expenses	228,312	185,589	391,007
23 Advances From 3rd Parties	1,349,994	1,370,428	605,696
24 Deferred Tax Revenue	2,776,389	3,174,973	2,790,087
25 Current Maturities-LTD	1,398,707	1,508,538	1,383,480
26 Other Liabilities	83,975	96,975	-
27 Total Current Liabilities	<u>\$ 14,831,022</u>	<u>\$ 15,667,975</u>	<u>\$ 13,220,303</u>
28 Long Term Debt, net current portion	\$ 37,849,221	\$ 37,864,203	\$ 38,503,773
Fund Balances:			
30 Unrestricted	\$ 6,849,164	\$ 6,927,878	\$ 7,577,130
31 Restricted	2,513,000	2,260,110	48,644
32 Total Fund Balances	<u>\$ 9,362,164</u>	<u>\$ 9,187,988</u>	<u>\$ 7,625,774</u>
33 Total Liabilities & Fund Balances	<u>\$ 62,042,407</u>	<u>\$ 62,720,166</u>	<u>\$ 59,349,850</u>

Sonoma Valley Hospital
Statistical Analysis
FY 2013

Statistics	ACTUAL	BUDGET	ACTUAL												
	Nov-12	Nov-12	Oct-12	Sep-12	Aug-12	Jul-12	Jun-12	May-12	Apr-12	Mar-12	Feb-12	Jan-12	Dec-11	Nov-11	Oct-11
Acute															
Acute Patient Days	351	466	443	347	432	396	354	363	436	435	399	448	455	449	456
Acute Discharges	104	132	121	109	117	115	107	116	129	128	145	125	130	133	134
SNF Days	638	628	576	617	682	633	688	729	618	672	567	662	685	543	633
HHA Visits	921	908	1,043	802	1,052	937	941	989	997	1,023	950	967	913	911	1,024
Emergency Room Visits	732	747	801	788	884	838	810	863	717	783	692	791	741	739	787
Gross Outpatient Revenue (000's)	\$8,485	\$8,154	\$8,935	\$8,151	\$9,014	\$8,153	\$7,667	\$8,120	\$7,880	\$8,707	\$7,983	\$8,640	\$7,838	\$7,863	\$7,493
Equivalent Patient Days	2,213	2,328	2,214	2,202	2,509	2,202	2,355	2,362	2,236	2,451	2,214	2,412	2,374	2,115	2,281
Births	14	16	9	11	16	9	15	6	23	11	10	9	17	19	11
Surgical Cases - Inpatient	35	38	37	37	40	41	28	37	38	37	31	33	43	43	39
Surgical Cases - Outpatient	95	91	91	97	98	82	92	99	99	117	84	99	89	101	87
Total Surgical Cases	130	129	128	134	138	123	120	136	137	154	115	132	132	144	126
Medicare Case Mix Index	1.47	1.40	1.29	1.49	1.40	1.61	1.50	1.64	1.36	1.29	1.40	1.32	1.47	1.39	1.44
Income Statement															
Net Revenue (000's)	3,679	3,895	3,963	3,707	3,926	3,822	4,832	3,741	3,739	3,925	3,867	3,924	4,247	3,668	3,746
Operating Expenses (000's)	4,235	4,341	4,407	4,221	4,312	4,257	5,278	4,686	4,413	4,372	4,160	4,230	4,584	3,973	4,245
Net Income (000's)	174	73	67	65	127	31	889	343	(14)	24	36	23	(13)	16	(164)
Productivity															
Total Operating Expense Per Equivalent Patient Day	\$1,914	\$1,865	\$1,990	\$1,917	\$1,719	\$1,933	\$2,241	\$1,984	\$1,974	\$1,784	\$1,879	\$1,746	\$1,931	\$1,878	\$1,861
Productive FTEs	266	288	281	291	284	281	285	285	274	271	272	266	274	256	283
Non-Productive FTE's	47	30	36	39	37	41	34	28	28	28	26	35	27	39	30
Total FTEs	313	318	316	330	321	322	318	313	302	303	299	300	302	295	314
FTEs per Adjusted Occupied Bed	4.24		4.43	4.37	3.97	4.53	4.05	4.11	4.05	3.84	3.80	3.84	3.94	4.19	4.26
Balance Sheet															
Days of Expense In General Operating Cash	7		12	14	13	14	13	15	20	16	20	25	23	23	29
Net Days of Revenue in AR	51		53	50	50	50	48	47	46	45	44	45	45	43	40

Sonoma Valley Hospital
Statement of Cash Flows
For the Period Ended

	<u>Current Month</u>	<u>Year To Date</u>
Operating Activities		
Net Income (Loss)	173,761	464,419
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	149,513	898,799
Net changes in operating assets and liabilities:		
(Increase)/Decrease Patient accounts receivable - net	327,996	(472,487)
(Increase)/Decrease Other receivables and other assets	396,407	2,176,953
(Increase)/Decrease Prepaid expenses	(227,338)	(685,790)
(Increase)/Decrease in Inventories	73,264	(68,942)
(Decrease)/Increase in Deferred revenues	(419,018)	(1,593,178)
(Decrease)/Increase in Accounts payable, accrued expenses	(307,688)	(230,074)
Net Cash Provided/(Used) by operating activities	<u>166,897</u>	<u>489,700</u>
Investing Activities		
Net Purchases of property, plant and equipment - Other Fixed Assets	(116,712)	(325,980)
Net Purchases of property, plant and equipment - GO Bond Purchases	(909,376)	(4,629,501)
Net Proceeds and Distributions from investments	1,497	36,839
Net Book Value of Assets Disposed	-	-
Change in Restricted Funds	-	-
Change in Limited Use Cash	418,706	4,308,429
(Payment)/Refund of Deposits	-	-
Net cash Provided/(Used) by investing activities	<u>(605,885)</u>	<u>(610,213)</u>
Financing Activities		
Proceeds (Repayments) from Borrowings - Banks & Carriers	(124,813)	(624,067)
Proceeds (Repayments) from Borrowings - Other		
Net Intercompany Borrowings/(Repayments)		
Change in Post Retirement Obligations & Other Net Assets	-	-
Net Equity Transfers to related entities (Cash and Non-Cash)		
Net cash Provided/(Used) by financing activities	<u>(124,813)</u>	<u>(624,067)</u>
Net increase/(Decrease) in cash and cash equivalents	<u>(563,801)</u>	<u>(744,580)</u>
Cash and Equivalents at beginning of period	<u>1,610,070</u>	<u>1,790,849</u>
Cash and Equivalents at November 30, 2012	<u><u>1,046,269</u></u>	<u><u>1,046,269</u></u>